



Minutes of CFAR Board of Directors Meeting October 24, 2023 at Noon Via Teams

Attending: Sandra Sutter, Luticia Miller, Janel McLaren, Todd Belot, Lorne Ternes, Regan Smith, Todd Pruden, Mel Creegan, Brad Sinclair

Regrets: Todd Belot, Suzanne Life-Yeomans

Absent: Mitch Wincentaylo

1. Welcome – The Board President opened the meeting at 12:06 pm
2. Note Taker for Minutes – volunteer - Luticia
3. Opening Prayer – Sandra shared a reading from *Embers* by Richard Wagamese
4. Approval of Agenda – Luticia moved & Melodie 2nd the approval of the Agenda. No objections/abstentions. Motion carried.
5. Safety Moment – Mel - Situational awareness and be in the moment
6. Cultural Moment – Sandra - Indigenizing office spaces creates opportunity to share differences between Eastern/Western Indigenous cultures, First Nations/Metis/Inuit etc.
7. Previous Minutes
 - a. There were no “minutes” for September and August – as quorum was not achieved
 - Meeting Notes from the August Board meeting have been circulated.
 - Meeting Notes from the September Board meeting will be circulated again as they were not available to include in the Board meeting package when it was sent out.
 - b. June minutes are not available as the volunteer that recorded them is unable to locate them. As such the May minutes need to be re-approved.
 - Motion to approve August and May meeting minutes by Luticia, seconded by Regan. No objections/abstentions. Motion carried
8. Financial Statements – Board President on behalf of Board Treasurer:
 - Overall Summation: can pay all outstanding payables and minimum payment to both credit cards today
 - Membership lists – many of the accounts receivable will not be collectible and will need to be written off as renewals are not anticipated (changed jobs, etc.) CFAR Membership list includes 138 members
 - Year-end financial report from Gary Schock is awaiting filing of annual T2 Corporate return
 - Anticipated revenue to the end of January should allow us to meet minimum payment obligations but will not be enough to pay off our credit card debt.
9. Committee Reports
 - a. Sponsorship and fundraising – no report provided by Committee Chair
 - b. Communications – no report provided; Mailchimp outreach to members and interested parties will continue with Shelley Ng’s assistance and needs 3 sets of eyes/review prior to distribution
 - c. Events – Motion to approve submitted report by Lorne, seconded by Mel, no abstentions or objections. Motion carried.

10. Executive Report and Critical timelines update – Board President

- a. Recommendation from President to move the bookkeeping to MNP who will be able to assist within a \$350 to \$500/month range.
- b. IT Strategy
 - Recommendation: Executive Committee Led by the President will undertake to move all IT information in-house, Motioned by Luticia, Seconded by Lorne. No objections or abstentions. Motion carried.
- c. Documents in garage need to be moved to storage: Luticia & Mel to help
- d. Format of AGM: Recommendation to hold the event online. In-person would require commitment and capacity we don't currently have. This would allow CFAR to re focus on who are we and what engaging with our members to understand what they want and need from us. We will then be able to connect our findings to our Building Relatives strategy developed with Reg Crowshoe and Tracey Balash. Being a CFAR board member requires experience in Indigenous engagement at a grassroots level. This is foundational to who we are.
 - Acceptance of the Executive Report and Recommendations moved by Luticia, seconded by Mel. No objections or abstentions. Motion carried
- e. Future issues to discuss: Indigenous Inclusion Initiatives: how do we respond to the question – what is the value brought by our organization (WIIFM)

11. Next Meeting – Monday, November 20 - Discussion: Content of AGM.

12. Closing Prayer and Adjournment 1:03pm