



Minutes of CFAR Board of Directors Meeting January 10, 2023 at 2pm Via Teams

Attending: Sandra Sutter, Luticia Miller, Suzanne Life-Yeomans, Janel McLaren (2:07- 2:51), Lorne Ternes, Mitch Wincentaylo, Todd Pruden (2:22-2:55)

Advisors Attending: none

Regrets: Regan Smith

Staff attending: Maureen Doyle

- Welcome – Board President 2:07pm
- Note Taker for Minutes
 - Maureen
- Opening Prayer
 - Sandra – Richard Wagamese - Embers pg 92/93 – To create, connect with Creator
- Approval of Agenda with additions
 - Moved by Lorne, seconded by Mitch to accept the agenda. Carried.
- Safety Moment
 - Lorne – Roads are very icy – slow down while driving
- Cultural Moment
 - Suzanne – Elder holds an eagle feather when speaking
 - Janel - using this in her meetings
 - Lorne – Many communities need help re-establishing their traditions
- Previous Minutes – Board Secretary – tabled to February meeting
 - September 20th
 - November 15th
- Executive Report – Board President
 - Financial Position
 - Not strong, can move forward into Sponsorship/membership outreach and begin recovery
 - Sponsorship and Membership Drive
 - Existing members/sponsors – Maureen with support
 - New members/sponsors – subcommittee activity
 - Ad-Hoc Subcommittee update
 - Executive Director – Happy about folks with whom they are meeting
 - Bookkeeper
 - Volunteers
 - Bring our networks onto team to work with CFAR
 - Build volunteer base
 - Reach out to past volunteers
 - Request for Participation in February event - Ahmadiyya Muslim Mosque
 - Janel or Luticia may participate
- Financial Statements
 - November 30/22 FS provided for information purposes
 - Will be approved with December at next Board Meeting
 - FY 2023 Budget
 - Will be updated for FY24 by Finance and Review subcommittee, with help from Luticia

- Committees and Subcommittees
 - Information on Names and Methodology included in the Subcommittees document for all to read
 - Areas of Focus
 - Building Relatives, increase Membership, increase registrations in ICIR/ICE, tell our stories
 - Chairs – don't have to do the work themselves, responsible to ensure it is completed
 - Discussion around which subcommittees need to remain active in the short term and possible reconfiguring
 - Research previous methodology and reasoning prior to any changes to respect and understand previous members' discussions and work
 - Governance – Todd P will chair
 - Millennials – not active for some time, reactivate at a later time
 - Finance and Review – Suzanne as Treasurer is chair, w support from Luticia as a team member
 - ICIR/ICE - Sandra will chair
 - Sponsorship & Fundraising – Luticia will chair
 - Membership & Communication – Janel will chair
 - ✓ discussion around possibly reorganizing this with Sponsorship and Fundraising – see above regarding previous methodology. Past chair indicated that the two activities worked well together (membership/communications)
 - Events – Mitch will chair
 - ✓ Discussion regarding high level reports submitted 10 days prior to Board Meetings for inclusion in meeting documents, requires 12 days prior submittal to Maureen, which in turn requires meetings to occur enough in advance of those deadlines
 - ✓ Sandra and Maureen will assemble available Terms of Reference for the subcommittees along with historical reports for each chair. An updated subcommittee list will be shared as well. Board minutes are also available on our website.
 - ✓ Luticia will look into setting up a calendar for subcommittee meetings that is connected to the VP email and to which committee/subcommittee chairs can subscribe
- Next Meeting - February 14th
- Roundtable discussion - All
- Closing Prayer – Lorne shared the Peace Prayer of Francis of Assisi
- Adjournment by Consensus – 3:12pm