



Minutes of Board of Directors Meeting January 18, 2022 2pm via Zoom

<https://us02web.zoom.us/j/84164029496>

Meeting ID: 841 6402 9496

Attending: Sandra Sutter, Scott McLeod, Luticia Miller, Regan Smith, Craig Van Dongen, Janel McLaren, Lorne Ternes, Pat Makokis, Todd Belot, Todd Pruden

Advisors: James Blackman (Arr 2:30) Andrew Loosley, Tim Heins (Arr 2:30), Art Cunningham, Sharon Goulet, Jorge Aviles

Regrets: Chad Wagner **Staff attending :** Maureen

AGENDA

1. Welcome 2:04pm - Sandra
2. Opening Prayer – Art Cunningham
3. Approval of Agenda
 - Moved by Lorne, seconded by Todd P to accept the Agenda as amended. Carried.
4. Safety Moment – Sandra – When it's icy, park so as to have the shortest/safest path to dry ground.
5. Cultural Moment
 - Craig – Delivery mixup on some packages allowed him to connect with his new neighbour - who is Claire Benson – because of CFAR logo.
 - Art – Assisted in the harvesting of a white bison which will be placed in the Métis Crossing Lodge after the Head Smashed In taxidermist stuffs it. Art is involved with growing the Bison herd.
6. Introductions (added)
 - Each person present took a minute to introduce themselves at this first meeting of the 2021-2022 Board as not everyone was previously acquainted.
7. Previous Minutes
 - Moved by Scott, seconded by Craig to accept June minutes as amended. Carried.
 - October – presented for information purposes only as quorum not met.
 - Moved by Todd P, seconded by Regan to accept December minutes as amended. Carried.
8. Business Arising/Action Items
 - Membership
 - Following discussion, moved by Luticia, seconded by Todd B to include CFAR Advisors as full voting members with no membership fee required.
 - Committee and Subcommittee Chairs
 - Governance Committee
 - Lorne will continue as chair of this Committee
 - Scott will co-chair the Millennials Subcommittee with Garrett Strawberry and provide support in reinvigorating the group
 - Internal Affairs Committee
 - Luticia will chair this Committee
 - Luticia will chair the Finance and Audit Subcommittee
 - Luticia will chair the ICIR/ICE Subcommittee with support from Todd B and Pat

External Affairs Committee

- Scott will chair this Committee
 - Chad will chair the Sponsorship Subcommittee, with support from Scott
 - Todd P will continue as chair of the Membership and Communication Subcommittee
 - Janel will chair the Events Subcommittee
 - Updated Bylaws
 - Maureen will proceed with filing updated bylaws with Registries
 - Ad-Hoc Human Resources Subcommittee
 - Will be formed at next meeting to craft a job description for an individual to be hired to create capacity for CFAR to move forward and in particular to support and promote ICIR/ICE
 - Technology and Office Space
 - CFAR will need space for in-person meetings and perhaps an office for Maureen
 - A company has appeared (FLUOR via Lisa Hari) who is willing to consider umbrella-ing CFAR's IT and have space available for use
 - Discussion included
 - Pat – How well do we know this company/connection.
 - Art – Worked with FLUOR in the past – a good experience.
 - Lorne - Maintaining separateness; CFAR info protected/security breach; agreements in place for exit strategy
 - James – Lease; term; professional approach; the donor company needs to be protected too. Offered space in a building in Edmonton for CFAR to use @ n/c when needed.
 - Todd P – Has done in-kind with another board – space is never your own; always need to use their protocols around signing in, exiting; Sometimes waiting for availability of someone to allow entry etc.
 - Craig – Received assurance we will continue to use Shayne.
 - Sandra – Interim solution. CFAR will have an office of our own at some point when revenues can support it; FLUOR has plans for a Spirit room, which would provide access for elders.
 - CFAR capacity and succession
 - Code of Ethics Signage for Events
 - Communications Subcommittee will move this forward
9. Committee Reports
- Governance
 - Verbal report from Sandra who chaired the last meeting
 - First area of activity - vetting of prospective new members – has been identified and a new procedure is in place which will be provided in an upcoming email for input from Board and Advisors
 - In vetting prospective new members, need to exercise caution that the person or group is aligned with CFAR's Vision and Mission and not approaching simply for their own gain. (re: Charlie Beaton)
 - Internal Affairs and External Affairs
 - Forward movement and subsequent reporting will begin now that Committee and Subcommittee Chairs have been determined
10. Financial Statements
- Moved by Luticia and seconded by Scott to approve the November Financial Statements as presented. Carried.
 - Draft December Financial Statements provided for information purposes
11. In Camera (Staff exit the meeting) - tabled.
12. Next Meeting March 15 – 2pm
13. Roundtable discussion - Time constraints today did not provide this opportunity.
14. Closing Prayer – James
15. Adjournment by consensus – 3:33pm