



## Minutes of Board of Directors Meeting April 20, 2021 7:00 am via Zoom

**Attending:** Sandra, Regan, Craig, Janel, Lorne, Pat, Todd Belot, Todd Pruden

**Regrets:** Scott, Richard      **Staff attending :** Maureen Doyle

### Notes of meeting

1. Welcome, Sandra 7:00 am
2. Opening Prayer 7:04 Pat smudged and provided prayers in advance of the meeting
3. Todd Belot moved to approve the Agenda at 7:06 , Craig seconded, motion carried
4. Todd Pruden provided a Safety Moment 7:08 - vehicle inspections are important every day, fluid levels, air levels in tires, and remember to also check that your license plate is still on your vehicle and that it's your plate
5. Cultural Moment at 7:10, Sandra shared a Richard Wagamese reading from *Embers*
6. Previous Minutes – tabled – will be provided subsequent to this meeting
  - Suggest to assign a note taker/minute taker at each meeting
7. Business arising/Action Items – tabled, as there were no minutes available
8. Maureen presented the Administration Report at 7:12
  - Todd Pruden moved to accept, seconded by Pat, motion carried
9. Sandra presented the Executive Report at 7:18
  - Todd Pruden moved to accept, seconded by Craig, motion carried
10. Committee Reports 7:25
  - Governance
    - i. Lorne provided a verbal report for the Governance Committee
      1. Incorporating documents and policy review a primary focus (Lorne)
      2. Creating safe spaces is being discussed as a potential topic of exploration at an upcoming conference
    - ii. Millennials
      1. Sandra will regroup with the millennials
  - Internal Affairs
    - i. Finance and Review 7:27 – 7:49
      1. February financials presented by Sandra.
        - a. Regan moved to approve the February financials as presented; seconded by Todd Pruden. Motion carried.
      2. March draft financial statements presented by Sandra for information purposes
        - a. Note that there are only two continuing organizational sponsors as the others have fulfilled their 4-year contracts. Invoices for those sponsorship amounts are generated by Maureen as a matter of course.
        - b. Todd Belot congratulated the team on remaining relatively consistent in a crisis. In past years the impact of crises on

the organization has been financially devastating. This is very encouraging.

ii. Credential Recognition/ICIR and ICE 7:52

1. Todd Belot presented the ICIR/ICE report

- a. Motion to accept by Lorne, seconded by Craig. Motion carried.

- External Affairs 7:56

- i. Sponsorship and Fundraising

- 1. Report n/a at this time

- a. Craig is actively recruiting new members

- ii. Membership and Communications

- 1. Sandra presented an update on behalf of Todd Pruden, who is the new Chair of the subcommittee and hasn't been provided with related information yet to lead the charge. Todd reminded everyone to follow our socials (facebook, Instagram, twitter and LinkedIn). Craig and Scott have been engaged in some aspects of increasing membership.

- a. Craig moved to accept the Membership report, Lorne seconded. Motion carried.

- iii. Events

- iv. Janel moved to support the Events Subcommittee recommendation to the Board, **to host a golf tournament in Calgary and in Edmonton**. Todd Belot seconded.

- 1. Discussion Points:

- a. Relationship/Face-to-Face
    - b. Will need to provide logic and reassurance around safety
    - c. One of the only ways that we can gather safely
    - d. Numbers will be down; vaccinations will help and people want to get out
    - e. Risk management (lowest risk), fall will be a more manageable time (health). Maurice Law (and Coke) will reach out to clients. FN Communities are desperate to get out too.
    - f. Relationships. Outside. Keeps us in peoples' minds. Teachings on each hole.
    - g. Events Committee's rationale – meeting in person, interacting. Online platforms don't unite people in the same way (conference). September 21<sup>st</sup>/28<sup>th</sup> in Edmonton/Calgary on different weekends – near the beginning of September. August potentially for Calgary.

- i. Lorne n/a Sept 9/10 and 14-17

- v. Motion carried

- vi. Title for Podcast Series – suggestions to Sandra and Janel please

11. Bob Phillips has a LinkedIn List to a group called the Aboriginal Land Group that he has offered to CFAR. BOD to take a look at the group and its activities and provide feedback to Sandra. Sandra will send the link out to the Board.

12. Process and Capacity

- Existing Structure (Committees/Subcommittees)

- i. Sandra provided an overview of the history of our move towards the current structure and asked if it's working. Discussion points:
  1. It's a process, worth investing in
  2. Will be beneficial even though administrative heavy
  3. Process is designed to handle volumes of work, is the work there?
    - a. We believe that it is, and will be
  4. Meeting notes for every meeting to be sent out a week, and compiled to send out to the Board a week in advance of Board Meetings
    - a. Calendar reminders to be set for board reports to support this
  5. Lorne to engage his administrator to support his Committee (Governance) via Blue Jeans

13. In Camera (Staff exit the meeting)- tabled

14. Meeting Schedule, Locations and **Next Meeting 7:00 am on Tuesday June 15<sup>th</sup> via Zoom**. The meeting series will be rescheduled to take place on Tuesday mornings

15. Roundtable - tabled

16. Adjournment by consensus at 8:43 am

## **ACTION ITEMS**

### **From April Minutes**

#### Committee and Subcommittee Meetings

- Sandra will regroup with the millennials – tentatively scheduled to take place in the summer
- Calendar reminders to be set for board reports to support this - **complete**
- Lorne to engage his administrator to support his Committee (Governance) via Blue Jeans – **complete**

#### Board Meetings

- Board meetings rescheduled to take place on Tuesdays – **complete**

#### Other

- Sandra to send a link to Bob Phillips' LinkedIn Aboriginal Land Group - **complete**

### **From February Minutes**

Board Training – we need to source out a free resource – carry forward