



MEETING MINUTES

January 13, 2020 Board of Directors Meeting 12p.m.

Location: Teatro Restaurant – West Entrance – Main Entrance is at 200-8 Avenue SE

Attending: Connie Landry, Regan Smith, Richard Piché, Sandra Sutter, Scott McLeod, Art Cunningham, Bob Phillips, Maureen Doyle

Calling in: Andrea McLandress, Janel McLaren, Jorge Aviles, Steve Saddleback, Tim Heins, Todd Pruden,

Regrets: Lorne Ternes,

Chair: Sandra Sutter

Agenda: See attached

1. 12pm – Welcome by Sandra
2. Opening Prayer – Bob
3. Approval of Agenda
 - Connie move to approve, Scott Second
 - None opposed, motion carried
4. Safety Moment – Scott – Cold weather – emergency kit
5. Cultural Moment - Richard – BMO bank example – should not happen
6. Election of Executive
 - Steve Saddleback – President by acclamation
 - Connie Landry – Secretary by acclamation
 - Tim Heins – Treasurer returning by acclamation
 - Regan Smith – Secretary returning by acclamation
7. Previous Minutes
 - Tim motion, Jorge second
 - None opposed, motion carried
8. Business arising/Action Items
9. Committee Structure
 - North
 - South – Internal Affairs
 - ii. Finance – Treasurer
 - iii. Motion to accept financials – Jonathan, second motion – Regan. None opposed, motion carried.
 - iv. August 31 financials – Tim, second Regan. None opposed, motion carried.
 - v. Tim will work on creating a budget to review with Sandra before AGM.
 - vi. Discussed statements, review report. See financial highlights.
 - vii. 6-7 years reported as a loss. We do have deferred revenue that happens every year. We collect membership and sponsorship revenue ahead of the fiscal year end. Total revenue is up this year. Similar to last year.
 - viii. Need to do better at sponsorships and corporate memberships.
 - ix. GST and tax returns are finally current.
 - x. Two separate ledger accounts.
The balance sheet is transparent.
Almost caught up on payment to Sandra.

Sandra to see if she can obtain ICIR financials. Courses have been full.

- ICIR – Not enough funds for land-based course. YTC and U of A working together. Conversations are happening regarding who owns the intellectual property. Board needs to decide go forward plan for this program. Where should it sit? Agreement on dual ownership. Program set up to be a part of government training? How do we get people to the courses? Steve suggests a lunch and learn to see if we can get enrollment. Resurrect ICIR teasers that Pat did, discuss at Calgary breakfast as well. Sandra to discuss courses with CANDO next week.
- East – Governance
 - tabled
- West – External Affairs
 - xii. Sponsorship and Fundraising
 - Need to increase
 - xiii. Membership & Communications
 - xiv. Events
 - 1. Conference in October with Tsuut'ina did not happen, will try again to work closer with Tsuut'tina. They did not have any funds or sponsorship to contribute, and also were not supported by the Nation with in kind support (venue/catering)
 - 2. December AGM – December 10 booked tentatively

10. Strategic Planning

- First quarter of this fiscal year
- Grant application to cover costs
- Engage Tracy Balash to guide process

11. Meeting Schedule, Locations and Next Meeting

12. Adjourned by consensus at 12:54pm