



MEETING MINUTES

October 23, 2019 Board of Directors Meeting 11:30 a.m.

Location: Knox United – 506-4 Ave SW, Calgary

Attending: Sandra, Maureen, Regan, Steve

Calling in: Tammy, Tweela, Dan, Jon, Todd P, Andrea, Tim, Lorne, Jonathan, Deion

Regrets: Pat, Tammy, Connie, Janel

Chair: Steve Saddleback

Agenda: See attached

1. **11:34 am** Welcome from Steve
2. Opening Prayer – Bob - Balance
3. Approval of Agenda
 - Tim move to approved, Regan Second
 - None opposed, motion carried
4. Safety Moment - Be aware of shopping carts. Remember to wear proper shoes for the task at hand.
5. Cultural Moment - Bob – Remember that we are liaisons working effectively to create a safe environment. CFAR has made for a safe space to have these discussions.
6. Previous Minutes
 - Jonathan motion, Regan second
 - None opposed, motion carried
7. Business arising/Action Items
8. 2019 Committee Reports
 - North
 - South – Internal Affairs
 - ii. Finance – Treasurer
 - iii. Motion to accept financials – Jonathan, second motion – Regan. None opposed, motion carried.
 - iv. August 31 financials – Tim, second Regan. None opposed, motion carried.
 - v. Tim will work on creating a budget to review with Sandra before AGM.
 - vi. Discussed statements, review report. See financial highlights.
 - vii. 6-7 years reported as a loss. We do have deferred revenue that happens every year. We collect membership and sponsorship revenue ahead of the fiscal year end. Total revenue is up this year. Similar to last year.
 - viii. Need to do better at sponsorships and corporate memberships.
 - ix. GST and tax returns are finally current.
 - x. Two separate ledger accounts.

The balance sheet is transparent.
Almost caught up on payment to Sandra.
Sandra to see if she can obtain ICIR financials. Courses have been full.
 - ICIR – Not enough funds for land-based course. YTC and U of A working together. Conversations are happening regarding who owns the intellectual property. Board needs to decide go forward plan for this program. Where should it sit? Agreement on dual own-

ership. Program set up to be a part of government training? How do we get people to the courses? Steve suggests a lunch and learn to see if we can get enrollment. Resurrect ICIR teasers that Pat did, discuss at Calgary breakfast as well. Sandra to discuss courses with CANDO next week.

- East – Governance
 - tabled
 - West – External Affairs
 - xii. Sponsorship and Fundraising
 - Need to increase
 - xiii. Membership & Communications
 - xiv. Events
 - 1. Conference in October with Tsuut’ina did not happen, will try again to work closer with Tsuut’ina. They did not have any funds or sponsorship to contribute, and also were not supported by the Nation with in kind support (venue/catering)
 - 2. December AGM – December 10 booked tentatively
9. ED’s Report 12:40
- See Sandra’s summary submitted on October 23, 2019
 - Please remember to always respond to Sandra’s emails
 - Motion to accept ED report
 - i. Regan move, Steve second
 - ii. none opposed, approved.
10. Meeting Schedule, Locations and Next Meeting 12:50
- Meetings need to be every 2 months
 - Meetings will be regularly scheduled
11. Roundtable time permitting
- Steve – wrapped it up and thanking everyone for time and participation
 - Bob – Will spread the tobacco in 4 directions, he prayed for guidance for families going forward
12. Adjourned by consensus at 1:00 pm