



Minutes

February 5, 2015 Board of Directors Meeting

Location: Calgary, Alberta
AFCC (Aboriginal Friendship Centre of Calgary), 101, 427 – 51 Ave SE

Date/Time February 5, 2015 11 AM – 2:00 PM

Chair: Todd Belot

Attendees: Todd Belot, Joe Moravetz, Andrea Mclandress, Sandra Sutter

Attendees by phone : Pat Makokis, Tim Heins, Lorne Ternes, Todd Pruden (11:56am)

Minutes

1. Welcome; Andrea offered a safety moment regarding desk configuration
2. Opening Prayer – Sandra Sutter
3. Approval of Agenda – Andrea moved to accept, Joe seconded, motion carried.
4. Reviewed minutes from December 4, 2014
 - Minor edits made for grammar and spelling. Connie moved to accept/Joe seconded, motion carried
5. Reflection on executive selection December 4th. Noted room of meeting had been cleared and executive stood and unanimously agreed Todd Belot, President, Tim Heins, Vice President and Joe Moravetz, Treasurer would remain in current board roles. Unanimous agreement for Connie Landry to assume position of Secretary.
6. Welcome to new board member Andrea McLandress, and to those who continue to serve on the board
7. **Standing Agenda Items** - Committee and Sub-Committee Reports:
 - Executive (Includes President's Report) – Todd B.
 - Referenced the volatility of the industry challenges
 - 2015 is a big year for the Credential Recognition Initiative
 - CFAR onboarding process requires attention
 - The income statement is cause for concern; CFAR can expect scrutiny around cost and revenues
 - The industry is experiencing budget cuts and we need to be considering how CFAR going to move forward and ensure success in "interesting" times ahead. We need to look for creative solutions; Are there potential partnerships. Consider local partnerships vs. national such as CCAB.
 - Connie: Ensure the partnerships represent CFARs purpose. For example Nexen supports CFAR as a grassroots driven organization and views as conduit to community.

- Sandra will be expecting reports from reach committee. She will not chase; please be respectful of position
- Tim motioned to accept business report; Joe second. Carried.

8. Standing Committee Reports

- East - Governance –
 - Tim will stay in as Chair
 - What do we want to do this year? Complete Board Handbook. Will require assistance from Sandra. Tim and Sandra plan to touch base to set dates. Will reach out to the Board to see if anyone has questions.
- South - Finance –Joe
 - Financial Statement review
 - Joe –
 - Mileage, travel and accommodations questioned. Regarding the Elders Conference, there was a misunderstanding with the Treaty Offices in that costs would be shared, therefore in the future guarantee involvement/agreement from Treaty Offices.
 - There is a need for organizational budget as well as event budget.
 - Tim – requested a timeline for the budget. Suggest available for next board meeting. Joe indicated yes, this is possible. Tim offered to help.
- West – Sponsorship – Todd P
 - No report
 - Todd ok with continuing as Chair
 - NAABA still ok with collecting golf fees etc.
 - Todd sees no immediate issue, however, a plan is required vs. just conversation.
 - Andrea : regarding sponsorships - non industry to approach/consider are pipelines and mining as they are not as impacted by oil price. There is a need to structure communications to tie with sponsorship and membership.
 - Tim : requested if anyone has good ideas for sponsorship to email them into Todd; then circle back and sit down with the full committee. Suggested a conference call for the members of the sponsorship committee – Andrea, Todd P, Joe, Tim and Sandra – to create a plan.
- North - Credential Recognition – Pat
 - Pat will send the board a report as soon as practical
 - Working with Fay to get the word out; there's competition with other programs
 - The program needs sponsorship and bursary support. There should be encouragement for the VP's as well as those on the front line to take the training

- Conference call with CCAB, looking for ways to connect with other organizations – ALPAC; Kara Flynn; Norm asked to present to Big Wigs in ATCO.
 - Fort Edmonton – receiving a substantial financial lift in support of indigenous history ; could this be where students gather for training; relational training
 - Need for lunch and learns to introduce the program
 - Andrea: others who should take the training in addition to members and sponsors eg. People who manage the Community Investment
 - Is it possible for Art to lead the discussion on the credential program during his presentation on March 26
 - Pat: needs to recruit and find funding
 - Tim H is on advisory committee (board) for PARE. No conflict.
 -
9. Memberships and communications – Andrea
- No board report
 - Thoughts – Todd/communications to membership to understand benefits of membership; credential to be part of the communications
 - Todd: to develop and send out Presidents message, highlight credential program
- Business Manager Report
 - Need someone to take on website update – this is a challenging project
 - Re: March 26 lunch and learn – need 4K in Sponsorship. Need strategy by the end of the week.
 - Move Ft. Mac events to 2016
 - Board to check own calendar for the September conference
 - Need name/theme for conference
 - Agreed on: Wise Practices in Community Development
 - Suggest AGM allows spouses to attend

10. . Connie left at 12:50pm

11. Board Notes from the time that Connie left:

12. Committees:

- **West**
 - Sponsorship conference call will take place within the next couple of weeks, Sandra to re-send the historical sponsorship information to Todd Pruden (completed).
 - A List of Committees will be posted on the website when it is working again.

13. Joe moved to adjourn the meeting at 1:17 p.m., Tim seconded. No objections.
Motion carried.