



CFAR SOCIETY
Circle for Aboriginal Relations

CFAR Board Meeting Minutes

February 08, 2012

Host: CFAR
Location: 3280 Hospital Drive NW – Rose Room on the 3rd floor
Teaching Research and Wellness Building this is behind the Foothills Hospital
Key Contact: David Turner - (403) 210-9425
Time: 10:00 – 2:00
Meeting Chair: Todd Belot

Attendees

- **In person:** D. Turner, J. Moravetz, B. Schadeck, L. Maragh, C. Schreuder
- **On phone:** T. Belot, T. Heins, B. Phillips, A. Cunningham, E. Johnston

Agenda

1. Welcome, introduction and opening remarks
- For Approval**
 2. Review and approval of agenda
 3. Approval of minutes – January 2012
 4. Financial Statements
- For Information**
 5. Credential Recognition Update
 6. Office Managers Report
- For Discussion**
 7. Office Manager Role
 8. Executive Director update
 9. Events Update:
 - a. January 2012 Luncheon
 - b. March 2012 Luncheon
 - c. Business After Hours (Fort McMurray Update)
 - d. 2012 CFAR Conference & Golf Tournament Update
 10. Board Development Session – March 30&31
 11. Other discussion items

Minutes:

1. Welcome, Introductions and opening remarks
- T. Belot welcomed the group and asked B. Schadeck to say the opening prayer.

2. Review and approval of agenda
 - Agenda was reviewed and approved.
 - o Motion to approve agenda - B. Phillips;
 - o Seconded - J. Moravetz;
 - o All in favor

3. Approval of Minutes – January 11 2012
 - o Change to the minutes: need to be clear that with the credential recognition program ‘Aboriginal Cultural Awareness’ should be changed to ‘Aboriginal Awareness’.
 - o Motion to approve minutes – B. Phillips;
 - o Seconded - J. Moravetz;
 - o All in favor

- Review of action items – *see attached page to minutes with updates.*

4. Financial Statements
 - o Motion to approve Financial Statements – D. Turner;
 - o Seconded - T. Heins;
 - o All in favor

5. Credential Recognition Update
 - B. Phillips provided an overview of where the subcommittee was at with Credential Recognition updates.
 - There was discussion around the original By-law documents and some confusion around whether they were required or not. **Action:** B. Phillips to confirm what documents are required to update CR information.
 - B. Phillips invited B. Schadeck to share her thoughts on the outline provided about the Credential Recognition program:
 - o B. Schadeck explained that she had given her detailed thoughts at last months meeting (captured in the minutes). She did add that she did not feel that the Credential Recognition program should not be used for ‘righting past wrongs’.
 - o She further added that her role within her company is to gaining access to land, understanding regulatory process and understanding the history of a community. Credential Recognition program should help with these areas.
 - o Also added that we can’t begin to understand all the ‘cultures’ as there are just too many across Canada.
 - B. Phillips invited A. Cunningham to share his thoughts:
 - o A. Cunningham said that being specific with the Program can be challenging as it then can become too ‘exclusive’.
 - o Suggested that we go back to the core of what CFAR stands for.
 - o Have a broader look at the skills that defines us all.
 - o Goal should be to have a wide number of people saying that ‘this is important to me’
 - o Should be able to point to a list of courses that will help develop strong practitioners.
 - o Who is it that CFAR needs to serve?
 - B. Phillips asked that thoughts be send to him in a summary e-mail. Art suggested that he joined the meeting with Talking Stick so that they could have a discussion rather than capture information in an e-mail.
 - B. Phillips expressed that it has just occurred to him that he doesn’t know how to get/find a balance between community and Government. 1) the commonality between these groups and 2) specifics on how to move forward.
 - A. Cunningham suggested that B. Phillips put information down on paper and then circulate to these groups for their input on what is relevant.
 - B. Cunningham and B. Schadeck would like to participate in discussion with Talking Stick. T. Belot would also like to have information on when meetings take place and depending on his schedule, may or may not attend.

ACTION: B. Phillips to include people that have expressed and interest in working with Talking Stick.

- D. Turner pointed out that the Conference Board of Canada has a group “Council on Corporate Aboriginal Relations” that facilitates learning, networking and professional development. He suggested that the committee might want to take a look at it for ideas.
 - A. Cunningham suggested that we consider working with Human Resources groups as they could provide some very good information.
 - D. Turner asked if we received the report promised by Talking Stick in the last minutes. **ACTION:** B. Phillips to follow-up with Talking Stick.
6. Office Managers Report:
- C. Schreuder talked through her pre-submitted Office Manager Report that included the following points:
 - o New memberships and outstanding accounts – accounts receivables will be written off unless anyone has ideas on how to obtain payment.
 - o New members now will get the last portion of the year included in the price of the new membership expiring March 31, 2013 as renewal is April 1.
 - January luncheon was successful financially.
 - Camera research was done, but purchase still to be made as different price points and not sure which to choose. **ACTION:** J. Moravetz and E. Johnston will bring their cameras to the next CFAR event and have a ‘shoot off’. The board with advice from Adena Vanderjagt will decide which camera would best suit our needs.
 - CFAR Avion credit card is on its way.
 - Jacob is still to be recognized for work with CFAR. If this is not done by April, then recognition piece will be sent to him in the mail.
7. Office Managers Role:
- T. Belot explained that C. Schreuder has specific responsibilities and although she is willing to help board members out, people should be mindful of what she can and can not do. To help assist with managing confusion people can send work requests to T. Belot as the CFAR Chair. **ACTION:** T. Belot to send a note out to board outlining this new process.
8. Executive Director Update
- No further development on the Executive Director position. **ACTION:** T. Belot to continue to contact S. Sanderson to develop a plan on obtaining Government funding for the position. T. Belot to also contact C. Supernault to get his input into the discussion.
 - Discussion is to be held with the board on how to address recruiting for the position. **ACTION:** C. Schreuder to send out previous work done on this role to board.
9. Events Update:
- January 2012 CFAR luncheon – Lorne did a very good job with a complex topic. Turnout was surprisingly low and it was discussed that this might have to do with event happening on a Monday or that there were two events happening back to back (Chief Louie the next day). Feed back comment sheet gave the event 4 out of 5. Topics of interest for future events include: Best practices; success stories; consultation; legal updates; capacity updates.
 - **ACTION:** T. Belot to send thank you letter to UofC and TD to thank them for the including CFAR at the Chief Louie event.
 - March 2012 luncheon – T. Belot suggested Don Ryan from Gitsxan First Nation in BC.
 - Business After Hours in Fort McMurray – work is progressing on this.
 - 2012 CFAR Conference – About 10 abstracts turned in and all applicants will be contacted by February 15th to let them know if their abstract was or was not accepted.
 - **ACTION:** T. Heins and B. Schadeck to follow-up with Roland Wilson.
 - B. Schadeck suggested Chief of Driftpile, Rose Laboucan

10. Board Development Session

- T. Heins asked how the cost to attend this session is going to be handled. He wanted to make sure that cost was not going to be a deterrent for people.
- **ACTION:** T. Belot to send out note to board encouraging them to attend. C. Schreuder is to send out an outlook calendar booking.

11. Other discussion:

- Interest gained from investments can not be invested again and therefore should be spent. Perhaps in the form of a bursary or scholarship. More discussion required about this. **ACTION:** C. Schreuder to make a note that this should be considered when amendments are made to the by-laws to reflect this.
- What is the board member process? When people want to join CFAR board, what process do they go through? It was discussed that people can express an interest in becoming a board member at any time but they can only be nominated and elected at the AGM. In the meantime they can volunteer to do some work for CFAR to cut their teeth. The only time that they could be elected outside of an AGM is if there is a deficiency in the number of board members there could be a special meeting called to elect them midway

Meeting adjourned 1:45pm

Dates of upcoming Board meetings:

- March 14, 2012 Board Meeting (Edmonton) ***Venue TBD***
- April 11, 2012 Board meeting (Calgary) ***Venue TBD***
- May 9, 2012 Board meeting (Edmonton) ***Venue TBD***
- June 13, 2012 Board meeting (Calgary) ***Venue TBD***

February 08, 2012

Item	Responsibility	Update	Due Date
Recognize past board members	C. Schreuder	Will continue to work on at April mixer	April meeting
Develop an outline on the role of a CFAR Elder and provide to the board for review/further discussion. This should include Elder Honorarium	E. Johnston, D. Turner	Moved to March	February March
Speakers database is being developed to track suggestions made for CFAR speaking engagements	C. Ware	No updates at this time.	January February March
Funding subcommittee has been struck and a review of how to approach this including the Executive Director's position is to begin. Meeting to be arranged with group in February for recommendations to be brought forward to the Board in March.	T. Belot, S. Sanderson, B. Phillips	T. Belot to arrange meeting	February / March
Message sent to all Board members to commit to Board development session arranged for march 30 & 31	T. Belot		January February
Promotional items to be suggested and sent to board for review	J. Turuk		February March
CFAR Membership engagement plan is to be developed	T. Belot		February March
By-law documents to be updated to include CR information.	B. Phillips		March
When discussion meetings on Credential Recognition occurs with Talking Stick, notice should be sent out to those that are interested in participating, including B. Schadeck and A. Cunningham.	B. Phillips		March
Update report required from Talking Stick	B. Phillips		March
Next CFAR event photographers have been assigned to take pictures to help C. Schreuder decide on which camera to purchase for CFAR	J. Moravetz & E. Johnston		March/April
Pre-work done on the Executive Director position is to be sent out to all board members	C. Schreuder	Done	March
Contact Roland Wilson to see if he is available to speak at CFAR Conference	T. Heins & B. Schadeck		March
Interest from investments to be discussed at next meeting – perhaps used in a bursary or scholarship.	C. Schreuder & T. Belot		March