



Annual General Meeting

October 25, 2011, 2:00 pm

Location

Edmonton Petroleum Club

11110 – 108 Street NW Edmonton, AB

In Attendance: A. Vanderjagt, T. Belot, T Heins, P. De Rosenerol, R. Hunt, RJ Hunt, W. Andreeff, B. Vermeulen, M. deGuzman, J. Moravetz, C. Supernault, G. Spicer, B. Brisson, D. Janvier, J. Janvier, L. Maragh, B. Phillips, J. Turuk. C. Schreuder, J. Blackman, R. Leal, C. Janvier

Agenda

- 1) Welcome (J. Turuk)
- 2) President's message (J. Turuk)
- 3) Approval of agenda (All)
- 4) Approval of 2010 AGM minutes (All)
- 5) Special Resolutions: CFAR By-laws
- 6) Special Resolutions: CFAR Credential Recognition Code of Ethics
- 7) Treasurer's report - CFAR Financials for period ending March 31, 2011 (J. Moravetz)
- 8) Election of 2011-2012 CFAR Board of Directors (All)
- 9) Adjournment (J. Turuk)

Minutes

- 1) Welcome (J. Turuk)
 - J. Turuk welcomed everyone and reviewed the meeting Agenda.
- 2) President's message
 - J. Turuk provided an overview of the 2010/2011 CFAR year opening with the comment that this was the best year yet based on the commitment shown from the volunteer Board.
 - There were three luncheons, one after hours business mixer, the annual conference and golf tournament – which approximately 164 delegates attended. Approximately \$60,000 was generated from this event that will be used to support CFAR initiatives as identified by the Board (e.g., Executive Director, advancing credential recognition).

- Membership has increased as has sponsorship dollars.
 - Results of the 2011 Board Strategic Planning sessions highlighted the following as a priority:
 - Board Development;
 - CFAR Advisor role clarification/process;
 - Evaluation of the hiring of an executive director for CFAR;
 - Aboriginal engagement is a priority and may be accomplished through increased membership opportunity and visibility; and
 - Ongoing events, newsletters etc.
 - Credential Recognition (CR) program (B. Brisson)
 - B. Brisson provided an overview of the work that has been done to date on this program. He explained that CFAR now has a model that they can see, touch and refine.
 - CFAR Board commissioned research work to review current practices of other organizations, identify potential options for the CR program itself and recommend a potential implementation structure for CFAR.
 - A key CFAR objective is the development of the practice of Aboriginal Relations as a distinct profession founded on a well-respected credential program and subsequent professional designation.
 - CFAR members reported back through surveys and comments that they were on side with a credential program being developed and 29 core competencies were defined through external consultants.
 - CFAR membership believed that professional designation has value for the individual, the community and employers.
 - Outside expertise was retained through the hiring of Talking Stick to work with the volunteer CR committee to move this initiative forward
 - The professional designation will have three levels based on experience, specialization options and prior learning. There will also be a grandfathering provision to the program.
 - Priority at the moment is to identify opportunities and mechanisms for community participation and support/review of internal capacity to deliver the program.
 - A Code of Ethics has been developed, presented to CFAR members and approved by the Board. This is ready for ratification by the CFAR membership.
 - The path forward now will see the draft Credential Recognition Framework updated based on feedback received by the Board. Community engagement sessions will be conducted early 2012 and a pilot program rolled out by Q2 2012.
 - Members were encouraged to contact the CFAR Board if there were any questions regarding this program.
- 3) Approval of the 2011 AGM Agenda. Motion by T. Heins, seconded by T. Belot
- 4) Approval of 2010 AGM Minutes. Motion by A. Vanderjagt, seconded by B. Phillips.
- 5) Special Resolutions: CFAR By Laws

- J. Turuk provided an overview of key proposed amendments to the CFAR by laws. Achieving quorum at meetings was proving difficult, so a decision was taken to review the By-laws and reduce quorum. This exercise offered the opportunity to look at all aspects of the By-laws. As a result quorum was changed to 40%. Also there was a desire to formalize the mentoring aspect so this is now written into the By Laws. There was some discussion around understanding the percent finalized for quorum and the number of board members but in the end it was decided to leave the changes to the By-Laws as noted in the marked up document that had been reviewed and advised upon by a lawyer.
 - Approval of the revised By-Laws. Motion by B. Brisson, seconded by B. Phillips.
- 6) Treasurer’s report - CFAR Financials for period ending March 31, 2011. J. Moravetz, the incoming Treasurer, provided the report as the current Treasurer was unable to attend the AGM. It was reported that on April 13, 2011 the fiscal end committee met and reviewed the numbers.
- 7) Election of 2011-2012 CFAR Board of Directors. J. Turuk explained the process of becoming a Board member. She also opened the floor to nominations. None were received.
- Returning CFAR Board Members: J. Blackman, W. Erasmus, B. Philips, S. Sanderson, G. Spicer, D. Turner, J. Turuk.
 - J. Turuk requested a motion to approve the returning Board Members. Motion by A. Vanderjagt, seconded by J. Blackman
 - New CFAR Board Members: T. Heins, D. Janvier, E. Johnston, R. Leal, M. Skog, C. Supernault, C. Ware.
 - J. Turuk requested a motion to approve the new Board Members. Motion by B. Phillips, seconded by J. Moravetz
 - CFAR Executive Team:
 - President – T. Belot. J. Turuk requested a motion to approve. Motion by B. Brisson, seconded by B. Phillips
 - Vice President – A. Vanderjagt. J. Turuk requested a motion to approve. Motion by B. Phillips, seconded by C. Supernault.
 - Secretary – L. Maragh. J. Turuk requested a motion to approve. Motion by T. Belot, B. Brisson, seconded by C. Supernault.
 - Treasurer – J. Moravetz. J. Turuk requested a motion to approve. Motion by B. Brisson, seconded by A. Vanderjagt
- 8) J. Turuk welcomed T. Belot as the incoming President and adjourned the meeting following closing remarks.