



**CFAR SOCIETY**  
Circle for Aboriginal Relations

## **CFAR Board Meeting Minutes**

**January 11, 2012**

**Host:** ARAMARK Remote Workplace Services  
**Location:** 9647 45 Avenue, Edmonton, AB  
**Key Contact:** Todd Belot (w) 780-437-5665 (c) 780-717-4352  
**Time:** 10:00 – 2:00  
**Meeting Chair:** Todd Belot

### **Attendees**

- **In person:** T. Belot, S. Sanderson, G. Spicer, B. Phillips, C. Schreuder Bee Schadeck  
- **On phone:** T. Heins, A. Vanderjagt, L. Maragh

### **Agenda**

1. Welcome, introduction and opening remarks
- For Approval**
2. Review and approval of agenda
3. Approval of minutes – December 2011
- For Information**
4. Credential Recognition Update
5. Office Managers Report
- For Discussion**
6. January 31<sup>st</sup> Haskayne School of Business Event – Todd/Barry
7. Executive Director update
8. Events Update:
  - a. 2012 CFAR Conference & golf Tournament Update
  - b. January 2012 Luncheon
9. Board Development Session – March 30&31
10. Other discussion items
  - a. Membership Engagement

### **Minutes:**

1. Welcome, Introductions and opening remarks
  - T. Belot welcomed the group and asked B. Schadeck to say the opening prayer.
  - T. Belot expressed that he is pleased to work with such a skilled and experienced group of people and encouraged debate during the meeting, but requested that people are respectful of feelings and differing points of views. All were in agreement that this was a reasonable request.

## 2. Review and approval of agenda

- Agenda was reviewed and one item was added – Membership engagement.
  - o Motion to approve agenda - T. Heins;
  - o Seconded - S. Sanderson;
  - o All in favor

## 3. Approval of Minutes – December 14, 2011

- o Motion to approve minutes – B. Phillips;
  - o Seconded - S. Sanderson;
  - o All in favor
- Review of action items – *see attached page to minutes with updates.*

## 4. Credential Recognition Update

- T. Belot explained that Talking Stick would not be joining us at this meeting as it was felt that the Board needed to time to have an open discussion on where CFAR is at with Credential Recognition. T. Belot encouraged Board members to speak openly.
- B. Phillips invited B. Schadeck to share her thoughts on the outline provided about the Credential Recognition program. Her general comments are as follows:
  - o Tried to connect with other Advisors to discuss CR
  - o Respect and appreciate all the hard work that has gone into program so far
  - o Although have not been close to the development of program, has tried to take under consideration what the intent was meant to be
  - o Challenged by the words 'Aboriginal Awareness Training'
  - o Wondered what is the role of an Aboriginal practitioner
  - o It is hard to discuss without changing the circles that form the foundation of the program/ document
  - o Community development is not really an Aboriginal Relations practitioners role – but economic development is – this particular circle is confusing
  - o Experience is important – but is the ability to speak a language as or more important?
  - o Legal is listed, but what about regulatory
  - o Consultation is also important and should be included
  - o Grandfathering might become problematic.
- Group agreed that these were fair comments and warrant further discussion.
- There was discussion regarding roles and responsibility for the subcommittee that is tasked with working with Talking Stick and looking at this initiative. It was decided that the committee should be led by a Board Member as this might assist with the communication process. It was decided that B. Phillips would lead/chair this committee and be supported by T. Heins and G. Spicer. T. Belot said that as President of CFAR, he would like to be kept in the loop of subcommittee meetings and be CC'd on all correspondence. He added that the Vice President A. Vanderjagt & Office Manager C. Schreuder should be CC'd as well.
- C. Schreuder mentioned that she recalled that Chaz Ware would like to be part of this committee as well.
- Date of next subcommittee meeting was set for Monday January 16<sup>th</sup> @9:00am. B. Phillips extended invitations to the following people: B. Schadeck, T. Heins, G. Spicer, M. Levasseur, C. Ware, T. Belot and A. Vanderjagt.
- **ACTION:** B. Phillips is to follow up to see whether C. Ware would like to be included in this committee.
- **ACTION:** B. Phillips is to set up conference line for next subcommittee meeting.
- **ACTION:** T. Belot is to contact Talking Stick to update them on subcommittee changes.

## 5. Office Managers Report:

- C. Schreuder talked through her pre-submitted Office Manager Report that included the following points:
  - o New memberships and outstanding accounts. .
  - o **ACTION:** T. Belot to follow-up with Aramark re: outstanding sponsorship payment

- December Mixer although very successful networking event, CFAR did not break even and in fact lost \$653.75 as the response was higher than the estimate from the Calgary Chamber of Commerce. The numbers for catering were increased from the estimated 75 to actual 100 attendees.
- Lorne Ternes is confirmed to speak at January 30 CFAR luncheon.
- Calgary Chamber ABC conference series there are seats available at the CFAR table for this January 26<sup>th</sup> event featuring Dr. Stephen Cornell. Board members are to let C. Schreuder know by January 18, 2012 if they are interested in attending.
- UofC Chief Louie presentation on January 31<sup>st</sup> spots are filled.

6. January 31<sup>st</sup> Haskayne School of Business Event

- There will no longer be a pre-event luncheon.
- CFAR has the opportunity to hand out literature and have someone at the CFAR booth
- There will be recognition of CFAR from the podium
- **ACTION:** T. Belot to work with UofC to confirm what to say about CFAR and to find out about the expected student demographics expected to attend.

7. Executive Director Update

- There was an extensive discussion around funding and how CFAR might be positioned to get funding to support such a position.
- S. Sanderson expressed that G.O.A. has funds available to support projects with an outcome.
- Credential Recognition program would be such a project that would have real outcomes.
- CFAR Board needs to narrow down what it wants to focus on, including the annual conference. It is necessary to become more strategic. And set timelines.
- G. Spicer agreed that a coordinated effort is needed in terms of what funding should be applied for and understand which people are going to be tasked with sourcing this funding.
- It is necessary to understand the mandate of the groups that we are thinking of asking for support.
- B. Phillips said that he had provided Christine with information on approximately 15 organizations that could be potential funders.
- It is necessary to know the difference between a sponsorship and a grant.
- Suggested that a subcommittee be set up to move this along. B. Phillips, G. Spicer, S. Sanderson and T. Belot to speak more about this off-line.

**ACTION:** T. Belot to organize a meeting with the subcommittee in February and report back to the Board in March.

8. Events update:

- a. 2012 CFAR Conference & Update
  - No update at this time.

9. January 2011 Luncheon:

- Seeking sponsorship. And due to the Christmas break registration is low, however it is expected for that the pick up now that the new year has commenced and people are back to work.

**ACTION:** L. Maragh to contact MNP for sponsorship.

10. Board Development Session – March 30&31

- The location will be confirmed at a later date. Board members are asked to block off these dates in calendars now as 75% participation is required in order to proceed with training. The session on the Friday the 30<sup>th</sup> is from 7 – 10pm and Saturday the 31<sup>st</sup> would be 9am – 4pm.
- Advisors should be invited to this session as well.

**ACTION:** T. Belot to send a note out to Board Members to stress the importance of their commitment to attend this important training session.


11. Other discussions:

- Membership Engagement

**ACTION:** T. Belot to put some thought on how to engage CFAR members

**Meeting adjourned 1:00pm**

***Dates of upcoming Board meetings:***

- February 8, 2012 Board meeting (Calgary) ***Venue TBD***
  - March 14, 2012 Board Meeting (Edmonton) ***Venue TBD***
  - April 11, 2012 Board meeting (Calgary) ***Venue TBD***
  - May 9, 2012 Board meeting (Edmonton) ***Venue TBD***
  - June 13, 2012 Board meeting (Calgary) ***Venue TBD***
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**January 11, 2012**

<b>Item</b>	<b>Responsibility</b>	<b>Update</b>	<b>Due Date</b>
Recognize past board members	C. Schreuder	Will continue to work on at January luncheon and April mixer	April meeting
Develop an outline on the role of a CFAR Elder and provide to the board for review/further discussion. This should include Elder Honorarium	E. Johnston, D. Turner		February
Follow up with W. Erasmus on having Alberta Future Leaders present to the Board	C. Schreuder	Will pass on to events committee to make recommendation	done
Offsite back up via Sugarsync should be moved forward	C. Schreuder	Waiting for credit card to purchase.	February
Research obtaining a CFAR credit card with 'point' benefits	J. Moravetz		January February
January 31 <sup>st</sup> Haskayne school of business event with Chief Louie – Follow-up with organizers to see find out student demographics and to provide CFAR boiler plate	C. Belot		Pre-January 31 <sup>st</sup>
Meet with Credential Recognition subcommittee on January 16 <sup>th</sup>	B. Phillips		January
Contact Talking Stick, report back to Board	B. Phillips		February
Follow up to see whether C. Ware would like to be included in this committee	B. Phillips		January
Contact Talking Stick and update on new point of contact and changes with the subcommittee/board interface	T. Belot		February
Speakers database is being developed to track suggestions made for CFAR speaking engagements	C. Ware		January February
Follow up with sponsorship payment for December mixer with Aramark.	T. Belot	Done	February
Funding subcommittee has been struck and a review of how to approach this including the Executive Director's position is to begin. Meeting to be arranged with group in February for recommendations to be brought forward to the Board in March.	T. Belot, S. Sanderson, B. Phillips		February / March.
MNP to be contacted regarding sponsorship for January 31 <sup>st</sup> luncheon.	L. Maragh	Done	January
Message sent to all Board members to commit to Board development session arranged for march 30 & 31	T. Belot		January
Promotional items to be suggested and sent to board for review	J. Turuk		February
CFAR Membership engagement plan is to be developed	T. Belot		February