



CFAR BOARD MEETING MINUTES

February 9, 2011

Host: Calgary Chamber of Commerce (Senator Lougheed Room 204)
Location: 100 – 6th Avenue SW, Calgary, Alberta
Time: 10:00 AM to 12:00 PM

Attended by: Janais Turuk, Joe Moravetz, Ben Brunnen, Todd Belot, Bob Phillips, Jacob Handel and Christine Schreuder

Meeting Minutes

1. Welcome, introduction and opening remarks
2. Review and approval of agenda – request to add the following agenda items:
 - a. Meeting with Aboriginal Human Resources Council
 - b. Fort McMurray Mixer

Quorum was not obtained at this meeting – agenda was not approved.

3. Approval of minutes – January 2011 Board meeting

Action: J. Turuk to contact K. McCullough to request she add the amount the Board approved for a consultant to undertake work on CFAR's credential recognition program.

Quorum was not obtained at this meeting. All board members are to review these minutes and be prepared for approval at the March meeting.

4. Office Managers Report

Discussion about increased number of members over the past month, outstanding accounts receivable, January luncheon and conference sponsorship.

5. January 2011 Luncheon Debrief

Excellent turnout, the event was a 'perfect storm', something we would like to hold as a goal for future events. The reason for the positive outcome was discussed. Feelings were that it was due to quality speaker, good topic and convenient venue for downtown demographics. We were very pleased with the quality of the service and food at the Calgary Chamber of Commerce. It was agreed that we are very eager to hold future luncheons at this location.

B. Brunnen suggested that a better question/answer 'discussion' portion of the luncheons could be obtained by adding cards and pens on the table for people to jot down their questions during the presentation while the questions/comments are fresh in the attendees minds. These cards are then collected and read from the podium.

ATCO Electric was very instrumental in getting Chief Twinn to Calgary for this event. It was discussed that we should recognize them for this.

Action: C. Schreuder is to add recognition to ATCO Electric to the website and on the 'Member's Corner Email' to be sent out.

6. March 2011 Luncheon Planning Update

J. Turuk provided options for the March luncheon:

- a. Invite Chief Twinn to present the same presentation as he delivered in Calgary in January 2011
- b. Chris Van Tighem (Alberta Energy) to present on his Aboriginal participation program
- c. Cole Pederson (Aboriginal Relations) to give a review and update on the First Nation Consultation Guidelines
- d. Joint presentation by Chris van Tighem and Cole Pederson

Discussion ensued suggesting that Chief Twinn and Chris van Tighem would be more appropriate at our conference. It was agreed that we will ask Cole Pederson to present.

Action: J. Turuk is to contact Chris and Cole to let them know our decision. J. Turuk will initiate the process of obtaining a bio, abstract and photo from Cole and ask him to provide this to C. Schreuder. March 31 and April 7 will be the dates suggested by J. Turuk.

Action: C. Schreuder will liaise with Cole to finalize a date, get the information required to A. Dinn for drafting a luncheon advertisement.

Action: C. Schreuder will book the Edmonton Petroleum Club for the event.

Action: C. Schreuder will contact the Edmonton Chamber of Commerce for a tour on March 9 after our board meeting in Edmonton for consideration as a venue for future events.

Action: All board members are to work at getting sponsorship for the March luncheon as soon as an advertisement is ready.

7. 2011 Conference and Golf Tournament Update

J. Turuk gave a general update on the planning of the 2011 conference

Action: C. Schreuder is to reissue the 'Call for Papers'

Action: All board members are to forward 'Call for Papers' to anyone they deem fit.

Action: All board members are to forward suggestions for keynote speakers to J. Turuk and C. Schreuder

Action: J. Turuk is to contact the 'Conference Golf Committee' to stress to them that they need to carefully identify themselves as agents for CFAR when making telephone calls to past players for the golf tournament planning.

8. Other discussion items

a. Meeting with Aboriginal Human Resources Council

J. Turuk briefed the board on a lunch meeting she had with Kelly Lindsay of the Aboriginal Human Resources Council. They are interested in partnering with CFAR for a win/win opportunity assisting in the growth of CFAR. It struck J. Turuk that they are a group with good synergy with CFAR. J. Turuk gave a high level overview of the Aboriginal Human Resources Council asking the board for its thoughts on whether she should continue discussions with this group. It was agreed that she could continue to explore this opportunity, but to tread lightly. J. Turuk will check whether they have an appetite to address the board at a future board meeting.

Action: J. Turuk is to invite the Aboriginal Human Resources Council to address the board.

Action: All board members are to review the Aboriginal Human Resources Council website at <http://www.aboriginalhr.ca/> to familiarize themselves with this group.

b. Fort McMurray Mixer

J. Handel has been checking into opportunities for a Mixer to be held in Fort McMurray in April. He would like to set the date in conjunction with another event in Fort McMurray where we could take advantage of a captive group similar to the CCAB group in Calgary.

J. Turuk suggested that in negotiations that a venue could be given sponsorship credit if they waive the facility fee or provide some other donation 'in kind'. She also directed J. Handel to enquire about non-profit pricing.

Action: J. Handel is to send quotes to Christine for venues for her review.

Action: All board members are to notify J. Handel if they know of an event in Fort McMurray that we could tie into.

Action: J. Handel is to identify the budget for the event so we know what kind of sponsorship we will need to break even.

Action: J. Handel is to try to identify a/some sponsor(s) for the event.

Action: All board members are to let J. Handel know if they know of a potential sponsor. It would be appreciated if board members could help with the solicitation of sponsorships.

Meeting adjourned

Next meeting will be held March 9, 2011 in Edmonton (venue to be determined)