



CFAR SOCIETY
Circle for Aboriginal Relations

CFAR BOARD MEETING

January 12, 2011

Host: Alberta Innovates – Technology Futures
Location: 250 Karl Clark Road, Edmonton, Alberta
Time: 10:00 AM to 2:00 PM
Attendees: J. Turuk, A. Dinn, T. Belot, C. Schreuder, D. Turner, K. McCullough, B. Phillips, G. Spicer, J. Handel, B. Brisson, S. Sanderson.

Agenda

1. Welcome, introduction and opening remarks
For Approval
2. Review and approval of agenda
3. Approval of minutes – December 2010 Board meeting
4. Credential Recognition Program Development Proposal
5. Canadian Institute-CFAR Marketing Partnership Agreement
For Information
6. Office Managers Report
7. January 2010 Luncheon Planning Update
8. 2011 Conference and Golf Tournament Update
For Discussion
9. Other discussion items

Minutes

1. **Welcome, introduction and opening remarks.** Larry Roy, Manager of Sustainable Ecosystems, at Alberta Innovates Technology Futures, provided a brief overview of the organization and welcomed CFAR to their office. Thank you to Alberta Innovates Technology Futures for hosting today's meeting.
2. **Review and approval of agenda.** Remove items 7 & 8 as the information is kept up to date through emails – motion by B. Phillips to accept agenda as revised, seconded by Barry, all in favour.

3. **Approval of minutes** – December 2010 Board meeting. Motion by T. Belot to accept minutes as presented, seconded by B. Phillips, all in favour. J. Turuk asks that for all action items that are not yet confirmed complete, please take a moment to complete them and provide the results by email to the board.

4. **Office Managers Report.** Any questions about office manager's report? In terms of outstanding accounts receivable, a couple of CFAR board members suggested they could step up and pay on behalf of the members / organizations that have the outstanding accounts. C. Schreuder will be continuing to work on this as it has to be cleared up before the year end of March 31, 2011.
Action: Review at February Board meeting.

5. **Canadian Institute – CFAR Marketing Partnership Agreement.** Janais presented the proposal made by the Canadian Institute for a partnership with CFAR for discussion. Although the decision is not to pursue the partnership at this time, the board sees value in keeping the door open to possibilities in the future.
Action: J. Turuk will communicate the decision back to the Canadian Institute.

6. **Credential Recognition Update and Discussion.**
B. Brisson provided a slide presentation on the credential recognition team's plan at this point. A few ideas brought forward in discussion in the meeting follow:
 - Important to remember that completing the courses / processes for certification does not necessarily mean that the person is qualified. In cases like the CSO for Safety Officers, for example, completing all the course requirements does not necessarily mean the person is capable of meeting safety standards.
 - Refresher courses are necessary as dynamics are changing all the time. Laws / case law, for example, can shift situations significantly.
 - Grandfathering or assessment of what someone's existing qualifications are should also result in those grandfathered to have some learning to do in some areas for example. It was suggested that the system could alternatively be set up more like the "College of Physicians", which is something to keep in mind as we move forward.
 - It is intended that CFAR would use "a network of institutions" to be keepers of the curriculum and training material as an alternative to CFAR managing it. We are a not-for-profit organization, therefore any dollars made from this program would be to cover CFAR costs and provide bursaries for education to those who need it, etc.*Decision:* Board approval was sought for work plan proposed by the credential recognition committee, which includes a contract with a consultant to accomplish the work. After extensive discussion about the best approach for timing and accomplishing the task, it was decided to move forward with the work plan with an additional action item. Motion by J. Blackman to approve the work plan and budget as proposed the Credential Recognition Committee, seconded by J. Handel, all in favour.
Action: B. Brisson and others on the Credential Recognition committee with assistance from will revise the contract based on past learnings before signing the person, with a review within the first half of the project activities.

Meeting adjourned at 12:05 pm.

Next meeting is February 9, 2011 from 10:00 am until 12:00 pm in Calgary, location TBD