



CFAR BOARD MEETING MINUTES

March 16, 2011

Time: 10:00 AM to 12:00 PM
Conference Call: 1-877-385-4099

Attendees: J. Handel, J. Turuk, S. Sanderson, B. Brisson, K. McCullough, T. Belot, C. Schreuder

Agenda

1. Welcome, introduction and opening remarks
 - a. As we don't have quorum, we were unable to approve the items needing approval at today's meeting.

For Approval

2. Review and approval of agenda
3. Approval of minutes – January 2011 Board meeting - deferred
4. Approval of minutes – February 2011 Board meeting - deferred
5. Treasurers Report (S. Sanderson) - deferred

For Information

6. Office Managers Report. Discussion and go forward decisions made on outstanding receivables.
7. April 2011 Luncheon Planning Update.
 - a. Thank you to PTI Group Inc. and Flint Energy Services Ltd. for their sponsorship of the luncheon. Additional funding is still needed.
 - b. **Action:** S. Sanderson will follow up with NAIT and SAIT as possible venues for luncheons.
 - c. **Action:** J. Handel will finalize elder arrangements for April 7 luncheon and work with C. Schreuder on the details. B. Brisson will be back up at the CFAR luncheon if J. Handel is unable to attend the event.
 - d. **Action:** C. Schreuder will look into the purchase of pelican cases to protect CFAR's projector during travel.
 - e. **Action:** B. Brisson and J. Turuk will provide some door prizes from their organizations.
8. 2011 Conference and Golf Tournament Update
 - a. Everything is proceeding nicely. The conference committee is in the process of notifying speakers and in discussions with them regarding presentations to help with flow. Currently finalizing the schedule, budget, sponsorship package.

9. Credential Recognition Update
 - a. B. Brisson has followed up with C. Pennington and finalized the work plan with her based on the presentation B. Brisson made to the Board at the January 2011 meeting. The work is expected to be completed in June 2011.
 - b. **Action:** B. Brisson will update the rest of the credential recognition committee, as well as A. Cunningham on the status.

For Discussion

10. Year End Audit.
 - a. C. Schreuder will not be able to complete all the entries until after the closing date of March 31, 2011. She has provided a preliminary summary of financial activity.
 - b. **Action:** S. Sanderson, will pull together a committee to complete a yearend audit. The audit will be completed by April CFAR Board meeting
11. Ft McMurray Mixer update (J. Handel).
 - a. J. Handel was working to set up an event in April in Ft McMurray, and had identified the *2nd Aboriginal Women and Business Banquet* hosted by Northern Alberta Aboriginal Business Association (NAABA) as an event to piggy back on, April 28, 2011. In discussions with NAABA it was determined this event is not appropriate for them to do a joint mixer with us. They have expressed interested in working with CFAR on a joint event at some point. J. Handel would like to formally send a letter to NAABA requesting partnership of some form between NAABA and CFAR, with C. Schreuder and J. Turuk's assistance. Inviting them to our upcoming conference is valuable. The Ft McMurray mixer event will not be proceeding for spring 2011 unless a suitable joint opportunity arises in the near future.
12. Board Quorum Issues
 - a. We have not had quorum in our last two meetings. Discussion on how to encourage attendance and brainstorm of some options. Potentially the bylaws could be changes so that quorum is easier to obtain. An honorarium could be awarded to Board members for participation in meetings. An alternate day to the current 2nd Wednesday of every month, could be explored and the meeting date changed. Approval could be obtained by email, sort of like a shareholders meeting, requesting the members vote on the various matters at hand. Bring B. Brisson back on to the Board as he attends most consistently. Set up team building / bonding events within the group might really help establish more of a group commitment – event at Siksika Nation's Blackfoot Crossing Historical Park, Calgary Stampede, Piikani Nation's trail ride are some of the ideas suggested.
 - b. It was determined that a CFAR social committee be set up to look at some relationship building events: T. Belot, S. Sanderson, and B. Brisson. C. Schreuder will follow up with the Siksika Nation contact to get more details about the Blackfoot Crossing Historical Park and a possible event.
 - c. If quorum continues to be an issue, the executive committee will approve matters that are urgent or continue to be delayed, rather than waiting for a quorum of the full board.
13. Elder Protocol Development Committee update (J. Handel, D. Turner, & G. Spicer)
 - a. J. Handel has drafted an initial proposal, currently waiting for feedback from D. Turner and G. Spicer. **Action:** The committee will have a draft proposal for review by the Board at the next board meeting.