



Meeting Held: January 13, 2010
Time: 10:00am – 2:00pm

Location: PTI Group
3790 98 Street NW
Edmonton, AB

In attendance: Barry Brisson, Christine Schreuder, Janais Turuk, Wayne Erasmus, Todd Belot, Vivienne Beisel, Bob Philips, Ben Brunnen, David Turner, Rob Barber, Sandy Sanderson, Gareth Spicer, Lloyd Martel, Jacob Handel

Agenda

1. Welcome, introduction and opening remarks (J. Turuk)
2. Review and approval of agenda (All)
3. Approval of minutes – December 2009 Board meeting (All)
4. General updates
 - a. Office Managers Report (C. Schreuder)

For Approval

5. Election of Vice President (J. Turuk)
6. Benson & Associates CMS Proposal (J. Turuk)
7. Mission Statement (J. Turuk)
8. Special Resolution – CFAR By Laws (J. Turuk)
9. *Quarry of the Ancestors* presentation in Edmonton (R. Barber)

For Discussion

10. CFAR 2010 Conference (J. Turuk)
11. Purchase of CFAR digital camera and LCD projector (J. Turuk)
12. Aboriginal involvement in credential recognition survey/program (G. Spicer)

For Information

13. Mixer & Luncheon sponsorship categories (J. Turuk)
14. Credential Recognition Committee Update (V. Beisel)
15. Membership Committee Update (R. Barber)
16. Events Committee Update (B. Phillips)
17. Other discussion items (All)

Minutes

1. Welcome, introduction and opening remarks
2. Review and approval of agenda
 - Moved by Rob Barber
 - Seconded by Bob Phillips
 - Motion carried
3. Approval of minutes – Dec 2009 Board Meeting
 - December minutes unavailable – approval moved to February Board meeting.
 - **Action Item:** J. Turuk will coordinate
 - Moved by Bob Phillips
 - Seconded by Ben Brunnen
 - Motion carried
4. General Updates: Office Manager's Report
 - Outstanding Alexis FN membership payment
 - Board discussion of policy which states a Board member must be a CFAR member in good standing
 - **Action Item:** J. Turuk will follow up with O. Alexis re: outstanding payment and discuss CFAR policy with him
5. Election of Vice President
 - B. Brunnen and D. Turner have expressed interest in assuming Vice President
 - Discussion of succession process, tenure of position, roles and responsibilities and lack of succession policy to draw from.
 - Discussion of striking a succession planning committee (purpose and composition discussed)
 - Board requests that CFAR Governance committee draft a succession policy for inclusion in a revised set of governance policies
 - Utility of a succession committee will be re-examined upon revision of CFAR governance policy
 - Discussion of general importance of governance, succession and consensus-based decision making at the board level
 - Discussion of incorporation of Aboriginal values in CFAR policies and Board operation
6. Benson & Associates CMS Proposal
 - Discussions of options around CFAR website updates and maintenance
 - Benson proposal was approved during June 2009 Board meeting, however, given the new Board of Directors and time lapse, item brought forth for re-approval
 - Board favoured Benson CMS proposal as the training will provide CFAR with the tools and skill set to update the organization's webpage independent of a service provider
 - Moved by B. Phillips
 - Seconded by G. Spicer
 - Motion carried
7. Mission Statement
 - Two versions of a revised CFAR mission statement developed during the September 2009 planning session were presented to the Board.
 - J. Turuk requested undertook a survey of the Board to determine which version the Board favoured.
 - Second version favored
 - Moved by J. Handel
 - Seconded by S. Sanderson
 - Motion carried
8. Special Resolution CFAR By-Laws
 - Special resolution circulated; all Board present signed
 - **Action Item:** B. Brisson to file the special resolution with Service Alberta
9. *Quarry of the Ancestors* presentation in Edmonton
 - *Quarry of the Ancestors* presentation by Alberta Culture and Community Spirit at the University of Alberta is tentatively scheduled for March 9, 2010.

- L. Martel pledges \$1,500 in sponsorship from Nexen complimenting \$1,500 in sponsorship from Turtle Island CRM
 - **Action Item** – J. Turuk to look into promotional items (e.g., memory keys) in time for this event
10. CFAR 2010 Conference
- Discussion of conference attendance last year and two years ago
 - Update provided with respect to Sage Planning Group's activities (e.g., examining date change, looking into competing conferences and dates, exploring golf tournament)
 - J. Turuk requested input and received input regarding conference theme/topic, title, list of potential speakers, conference format and pricing
11. Purchase of CFAR Digital Camera and LCD Projector
- J. Turuk referenced frustrations experienced at each event with difficulty in securing cameras and LCD projectors
 - J. Turuk proposes that CFAR invest in a digital camera and LCD projector
 - B. Brisson suggested purchases should wait until CFAR undertakes a business plan or financial planning
 - Suggestion that three Board members be identified and committed to making a camera and LCD projector readily available for each event.
 - **Action Item:** J. Turuk to identify three Board members to commit to being prepared to provide a digital camera and/or projector for each CFAR event
12. Aboriginal involvement in credential recognition survey/program
- Item captured and discussed under Agenda Item 14
13. Mixer & Luncheon Sponsorship Categories
- J. Turuk presented revised mixer and luncheon sponsorship categories and benefits to the Board for consideration
 - Discussion of item tabled due to meeting time constraints and remaining agenda items
14. Credential Recognition Committee Update
- Credential Recognition committee will be prepared to deliver Phase 1 Report to the Board at the February meeting
 - V. Beisel identified lack of Aboriginal community consultation in process
 - B. Brunnen reported that the current report reviewed a variety of credential recognition models and outlined a number of program models
 - Discussion of next steps for credential recognition committee; core competency identification, securing of funding, consultations with Aboriginal community members
 - B. Brunnen reported that five interviews with community members were carried out and that community consultation and financial viability for the programme would be highlighted in the report's recommendations
15. Membership Committee Update
- No recent activity to report on
16. Events Committee Update
- January 2010 Luncheon – status provided, sponsorship reviewed and discussed
 - Discussion of importance of Aboriginal verses non-Aboriginal keynote speakers
 - Marketing of events and sponsorship strategies discussed (including contracting a marketing firm, direct requests for sponsorship)
 - The benefit of a business planning session and pursuing that in the near future (e.g., undertake discussions with potential facilitators)
 - **Action Item:** J. Turuk will contact facilitator recommended by B. Phillips to discuss a business planning session
17. Other Discussion Items
- T. Belot provided an overview of his presentation to U of A students regarding CFAR
 - Event was a success; approximately 30 students attended

Meeting adjourned

Next meeting takes place on Feb 10, 2010 in Calgary

Meeting place to be determined