



Meeting Held: February 10, 2010
Time: 10:00am – 2:00pm

Location: Calgary Chamber of Commerce
100 – 6th Avenue SW
Calgary, AB

In attendance: Barry Brisson, Christine Schreuder, Janais Turuk, Wayne Erasmus, Todd Belot, Vivienne Beisel, Bob Philips, Ben Brunnen, David Turner, Rob Barber, Sandy Sanderson, Gareth Spicer, Lloyd Martel, Doug Cardinal, Gaelle Eizlini, James Blackman, Gerry Laslo

Agenda

1. Welcome, introduction and opening remarks (J. Turuk)
2. Review and approval of agenda (all)
3. CFAR Board Development Session Presentation (Kim Ruse & Jeff St. John)
4. Approval of minutes – December 2009 Board meeting (all)
5. Approval of minutes – January 2010 Board meeting (all)
6. General updates
 - a. Office Managers Report (C. Schreuder)
 - b. Treasurer's Quarterly Report (S. Sanderson)

For Approval

7. Election of Board of Director Doug Cardinal (all)
8. CFAR Luncheon and Evening Gathering Sponsorship Categories (J. Turuk)
9. Governance Committee Recommendations (D. Turner)
10. CFAR pamphlet (R. Barber)

For Information

11. Events Committee Update (G. Eizlini & B. Phillips)
12. March 9, 2010 '*Quarry of the Ancestors*' update (R. Barber)

For Discussion

13. Credential Recognition Phase I Report (V. Beisel)
14. CFAR Board Development Session (J. Turuk)
15. Luncheon scheduling / logistics (J. Turuk / Events Committee)
16. Other discussion items

Minutes

1. Welcome, introduction and opening remarks
2. Review and approval of agenda
 - Moved by Ben Brunnen
 - Seconded by Bob Phillips
 - Motion carried
3. CFAR Board Development Session Presentation (Kim Ruse & Jeff St. John)
 - U Group (K. Ruse and J. St. John) were invited to deliver a presentation on Board Development and the services their firm could offer.
 - Prior to the presentation a general discussion regarding the CFAR board and its decision making processes and abilities took place. Issues / comments put forward include:
 - J. Turuk: decision making abilities of the board have been challenging by the lack of well-defined procedures and that as a group the board was in transition to new priorities methods and direction.
 - B. Brunnen: stressed the importance of identifying areas where the board needs development.
 - B. Phillips: that the board has been focused on the issue of accreditation for our membership has side-lined many other concerns. Accreditation is our single most important issue.
 - J. Blackman: greater planning and coordination prior to board meetings (perhaps by email) could make meetings more efficient and effective.
 - W. Erasmus: a well defined structure including roles and responsibilities is necessary for the board.
 - B. Phillips: stressed again the importance of professional accreditation for our membership as a crucial, first priority for CFAR, after which issues regarding board structure, responsibilities and decision making geared toward avoiding board member burn out could be addressed. B. Phillips suggested monthly meetings may be too much.
 - J. Turuk: more effective and efficient meetings would help in reducing their frequency.
 - B. Brunnen: suggested the CFAR Board draft an RFP to find a facilitator for a board development session
 - G. Laslo: many qualified candidates may be omitted in this process; particularly aboriginal (traditional) candidates may not answer an RFP.
4. Approval of minutes – December 2009 Board meeting (all)
 - R. Barber cited O. Alexis' interest in looking into an Elder that may be interested in being involved in CFAR at the Board level; R. Barber requested the status of this item, indicating that no deadline was provided with the commitment.
 - J. Turuk: O. Alexis and D. Turner had committed to this item.
 - **Action Item:** J. Turuk will follow up with O. Alexis and D. Turner to discern the status of this item and report back to the Board during the March 10, 2010 Board meeting.
 - Amendments to the December 2009 meeting minutes suggested
 - **Action Item:** J. Turuk to make recommended amendments and distribute to the Board.
 - J. Turuk put forth a motion to approve the December 2009 meeting minutes with recommended minor edits.
 - Moved by W. Erasmus
 - Seconded by B. Phillips
 - Motion carried
5. Approval of minutes – January 2010 Board meeting (all)
 - Moved by B. Brunnen
 - Seconded by B. Brisson
 - Motion carried

6. General updates

- Office Managers Report (C. Schreuder)
 - Moved by R. Barber
 - Seconded by B. Brisson
 - Motion carried
- Treasurer's Quarterly Report (S. Sanderson)
 - Moved by B. Phillips
 - Seconded by B. Brunnen
 - Motion carried

7. Election of Board of Director Doug Cardinal (all)

- Moved by B. Phillips
- Seconded by G. Laslo
- Motion carried

8. CFAR Luncheon and Evening Gathering Sponsorship Categories (J. Turuk)

- Tabled due to time constraints

9. Governance Committee Recommendations (D. Turner)

D. Turner on behalf of the Governance committee offered the following recommendations:

- CFAR's by-laws should be consistent with the Alberta Societies Act
- Roles and responsibilities for executive and board should be defined
- A board development session should be undertaken immediately

Approval of Governance committee recommendation to undertake a board development session (an RFP to be drafted by the Governance committee and circulated)

- Moved by W. Erasmus
- Seconded by B. Phillips
- Motion carried

Action Item: governance committee will draft an RFP for a Board development session, for approval at a future Board meeting

10. CFAR pamphlet (R. Barber)

- Tabled due to time constraints

For Information

11. Events Committee Update (G. Eizlini & B. Phillips)

- Tabled due to time constraints

12. March 9, 2010 'Quarry of the Ancestors' update (R. Barber)

- Tabled due to time constraints

For Discussion

13. Credential Recognition Phase I Report (V. Beisel)

- V. Beisel informed the CFAR Board that she will be resigning (effective immediately)
- V. Beisel outlined that her report represented her 'last thoughts' and were her personal reflections and not on behalf of the Credential Recognition committee

V. Beisel offered the following recommendations with respect to CFAR's Credential Recognition Program:

- That CFAR engage in consultation with Aboriginal communities and representatives with respect to the Credential Recognition program.
- That a feasibility study be conducted to determine how the program would be administered and funded.

Discussion ensued regarding CFAR's Credential Recognition Program:

- B. Phillips: professional recognition for the CFAR membership is a 'primary objective' of the board.

- L. Martell: Credential Recognition is a lofty undertaking; CFAR may not be able to, or, it may not be appropriate for CFAR to undertake the development of a Credential Recognition program.
 - D. Cardinal: with respect to Aboriginal consultation there is no magic formula only the opportunity of striking a balance. In any consultation process, a clear decision-making authority must be established; Aboriginal engagement is a priority.
14. CFAR Board Development Session (J. Turuk)
- Tabled due to time constraints
15. Luncheon scheduling / logistics (J. Turuk / Events Committee)
- Tabled to due to time constraints
16. Other discussion items
- Executive and Board decision making roles and responsibilities discussed throughout Board meeting (e.g., executive, chair, CFAR committees)
 - Recommendation put forward that Executive role descriptions should be drafted to bring clarity to the issue.
 - CFAR Board Development session is required.

Meeting adjourned - Next meeting takes place on March 10, 2010 in Edmonton, Meeting place to be determined.