



**CFAR SOCIETY**  
Circle for Aboriginal Relations



**Meeting Held:** April 14, 2010  
Time: 10:00am – 2:00pm

**Location:** Pembina Pipelines  
2000, 700 – 9<sup>th</sup> Avenue SW  
Calgary, AB

**In attendance:** Barry Brisson, Christine Schreuder, Janais Turuk, Wayne Erasmus, Ben Brunnen, Rob Barber, Sandy Sanderson, Gareth Spicer, Tweela Nepoose, Bee Schadeck, Domenyk Leach, Bob Phillips, James Blackman, Jacob Handel

## Agenda

1. Welcome, introduction and opening remarks (J. Turuk)
2. Review and approval of agenda (all)
3. Approval of minutes – February 2010 Board meeting (all)
4. Approval of minutes – March 2010 Board meeting (all)
5. General updates
  - a. Office Managers Report (C. Schreuder)

### **For Approval**

6. Credential Recognition Phase I Report (B. Brisson/B. Brunnen)
7. CFAR Financials Year Ending March 31, 2010 (B. Brisson)

### **For Discussion**

8. Credential Recognition Committee Update (B. Brisson/B. Brunnen)
9. CFAR 2010 Conference Update (J. Turuk)
10. CFAR Executive Director job description & next steps (J. Turuk)

### **For Information**

11. Board Development Session (D. Turner)
12. Other discussion items

## Minutes

1. Welcome, introduction and opening remarks
2. Review and approval of agenda
  - Moved by W. Erasmus
  - Seconded by B. Brisson
  - Motion carried
3. Approval of February minutes
  - Moved by W. Erasmus
  - Seconded by S. Sanderson
  - Motion carried
4. Approval of March minutes
  - Moved by B. Brisson
  - Seconded by B. Brunnen
  - Motion carried
5. General Updates
  - Office manager's report (C. Schreuder)
6. Credential Recognition Phase I Report

- Motion to accept Credential Recognition Phase I Report, completing M. Jankovic's contractual obligations
    - Moved by J. Turuk
    - Seconded by R. Barber
    - Motion carried
7. CFAR Financials Year Ending March 31, 2010
- S. Sanderson presented CFAR year end financials and the CFAR audit committee's findings
  - CFAR financials are in order; audit committee is comfortable with approving CFAR year end financials. S. Sanderson requested a motion to approve CFAR year end financials.
    - Moved by B. Brisson
    - Seconded by B. Brunnen
    - Motion carried
8. Credential Recognition Committee Update
- Credential recognition committee has met to discuss next steps
  - Credential recognition committee requested that the CFAR Board approve contracting M. Jankovic for up to 100 hours (at \$35/hour) for support in developing a Phase II credential recognition plan and associated proposals.
    - Moved by R. Barber
    - Seconded by B. Brisson
    - Motion carried
  - Next steps include developing a work plan and budget for focused Aboriginal community consultation on a CFAR credential recognition model.
  - Options for consultation workshops, attendees, and potential sponsorship was discussed
  - B. Brunnen to coordinate and oversee M. Jankovic's work
  - **Action Item:** B. Brunnen will instruct M. Jankovic to commence work on developing a work plan and budget for a series of credential recognition workshops intended to gather Aboriginal community input
9. CFAR 2010 Conference Update
- 2010 conference planning proceeding; increased sponsorships and registrations are needed
  - R. Barber offered to facilitate Native Journal attendance and coverage of the conference.
  - **Action Item:** R. Barber to follow up with Native Journal to place a conference ad and invite a Native Journal representative to the conference
  - G. Spicer volunteered to solicit additional media coverage of the conference
  - **Action Item:** G. Spicer to follow up with his media contacts to gauge their interest in profiling the conference
  - Board developed options for panel session questions.
  - **Action Item:** J. Turuk to take panel session questions back to Sage Planning and conference committee for finalization
  - Conference and golf tournament day roles and responsibilities reviewed – board members assigned tasks
  - **Action Item:** J. Turuk to circulate an email to the Board to confirm roles committed to and request that those Board members not in attendance consider volunteering for a conference or golf tournament task
10. CFAR Executive Director job description & next steps
- J. Turuk discussed the necessity of CFAR considering an executive director
  - CFAR Board endorsed J. Turuk's position and encouraged J. Turuk, R. Barber, B. Brisson and B. Brunnen to develop a more detailed proposal with the objective of hiring an executive director in September/October of 2010
  - **Action Item:** J. Turuk, R. Barber, B. Brisson and B. Brunnen to continue the development of an executive director job description and business plan
11. Board Development Session
- Agenda item tabled due to D. Turner's absence

## 12. Other discussion items

- R. Barber proposed a CFAR Recognition Committee
  - CFAR Recognition Committee is tasked with identifying those companies, organizations and individuals that have made significant contributions to CFAR. The selected companies and organizations would be recognized during the annual conference.
  - **Action Item:** R. Barber to circulate an email inviting CFAR Board members to join the committee
  - **Action Item:** CFAR Recognition Committee to select industry, government, community and individual contributors to CFAR and coordinate their recognition during the May 2010 conference
- R. Barber proposed a CFAR Board Nomination Committee
  - CFAR Board Nomination Committee is tasked with nominating new board members and developing and executing a CFAR leadership succession plan
  - **Action Item:** R. Barber to circulate an email inviting CFAR Board members to join the committee
- Quarry of the Ancestors presentation in Calgary
  - G. Spicer provided an update on his efforts to coordinate a Quarry of the Ancestors luncheon event in Calgary
  - Parties involved have not expressed much interest
  - G. Spicer will be open to coordinating the event, however, will no longer actively pursue given current lack of interest
- Elder involvement on CFAR Board
  - Board discussed the utility and necessity of the presence of an Elder at all Board meetings – for advice and guidance on decision making and operation
  - D. Turner and O. Alexis previously expressed considerable interest in selecting and approaching an Elder(s) interested in participating on the CFAR Board
  - A policy specific to Elder involvement should be developed (e.g., honoraria rate, role of Elder, treatment of Elder, protocol, etc.)
  - Budget for Elder involvement should be developed
  - Two Elders (Calgary based/Edmonton based) verses one Elder discussed
  - **Action Item:** W. Erasmus will contact D. Turner and O. Alexis and initiate the process of bringing an Elder into CFAR board operation and development of a budget and Elder involvement policy
- City of Calgary Aboriginal week activities
  - S. Sanderson provided the Board with an update on L. Well's participation in the City of Calgary's Aboriginal week activities planning
  - Options for CFAR booth and other coverage/ways to participate outlined

**Meeting adjourned** - next meeting takes place in May 2010 in Edmonton. Meeting place and date to be determined.