



### **Meeting Held**

June 22, 2009

Time: 10:00am to 2:00pm

### **Location**

Aboriginal Friendship Centre  
432 – 14<sup>th</sup> Street SW  
Calgary, AB

### **In attendance**

Barry Brisson, Christine Schreuder, Janais Turuk, Rob Barber, Vivienne Beisel, Kuni Albert, Karen McCullough, David Turner, Fernande Comer, Domenyk Leach

### **In attendance by telephone**

Jacob Handel

### **Minutes**

1. Welcome, introductions and opening remarks by Barry Brisson.
2. Review/approval of agenda. Agenda was approved with the additions of others items to be included a) More involvement for youth and elder - Rob;  
b) An all candidate forum – David.
3. Approval of minutes - May Board Meeting.  
Item (f): Cost to update the website by Benson and Associates should be read \$1,040.00 instead of \$950.00. This is to amend the May minutes. Minutes were approved by consensus.
4. General Updates:
  - a) Office manager update – Christine

Christine stated that we had some new members and some that renewed their memberships. She felt that she didn't have a lot to say about the conference since more payables were still coming in.

- b) Treasurers Update: No report. Ted Muise was absent.
- c) Domenyk introduced a Benson and Associates representative, who made a brief presentation regarding the CMS (Content Management System) and the V-Bulletin Board for the website. Two items that CFAR are looking into in order to improve their website. With the Content Management System, if you have a web page that needs to be updated, changed and uploaded, Justin explained how easy it is to do that. You just have to type a document such as the minutes of the board meeting and upload it to update the website. The cost to create the CMS would be \$1,290.00 and an extra \$190.00 for training. Additional fees will be charged as required. This system can also be accessed by board members but with a different package.

The Benson and Associates representative also talked about V-Bulletin board that can be created in addition to the CFAR website where CFAR can post trends about upcoming events and where members can comment on a specific event. The V-Bulletin board will add a forum messaging system to the web site and the messages or feedbacks can be compiled by event. Members can post messages if they want to, but can not delete. With the V-Bulletin board after their membership expires, their access can be cancelled unless they renew their memberships. The cost for the V-Bulletin is \$2,185.00 with another \$180.00 for training. Shipping, disbursements and applicable taxes for both the Content Management System and the V-Bulletin are billed extra.

The Board has decided to go on with the Content Management System for now.

- 5. 2009 CFAR Conference/Golf Tournament Debrief:
  - a) 2009 CFAR Conference was well received by members and generally positive feedback has been received. J. Turuk has compiled the feedback forms and distributes them.
  - b) Discussion (K. Albert) regarding next year's conference being held in Saskatchewan; K. Albert felt this would be an opportunity to expand into a new demographic
    - o Board expressed reluctance with holding a conference in Saskatchewan until a CFAR Chapter is established and proven successful in Saskatchewan
    - o J. Turuk has been contacted by a CFAR member that has recently re-located to Saskatchewan and would like to discuss CFAR expansion. J. Turuk will make an effort to follow up with this member over the summer.
  - c) CFAR did not meet the food attrition requirement during the 2009 Conference. R. Barber negotiated with the Marriott to have the additional funds be applied as a credit towards the September 2009 luncheon event.

- d) Discussion of items/areas for improvement during next year's conference. J. Turuk has compiled feedback from the Board regarding the 2009 Conference and reviews a number of items with the Board.
  - o **Action Item:** J. Turuk to circulate Board feedback on the 2009 CFAR conference (COMPLETE)
- e) Discussion of hiring a professional event planner for the 2010 conference; conference planning is too taxing on those Board members involved. A professional event planner will be discussed further in September 2009.
- f) Negative feedback regarding former EnCana employee announcement of AFN Elections in Calgary (July 2009); perceptions that CFAR took a political stance.
  - o **Action Item:** B. Brisson to incorporate a discussion around CFAR's non-political mandate into the September 2009 planning session
- g) K. Albert expressed concern regarding recognizing CFAR Board members during our conferences and other events; recognition may not be well received by CFAR membership; CFAR Board should be aware and re-consider public recognition of specific Board members.
  - o **Action Item:** R. Barber and Recognition Committee to take K. Albert's comments into consideration and bring a recommendation back to the Board.

#### 6. Governance Update

Craig Barraclough was absent. However, Barry said that the Governance team has met several times to work on the amended By-Law and Vivienne Beisel worked on the draft and added a few comments in **Blue** to the amendment.

- a) Propose changes to Head Office- Barry suggested that there is no relevance to this.
- b) Gerry Laslo brought to the attention of the board, board members that are appointed for a minimum of 2 years that have to be reappointed. At the same time, Gerry mentioned that he has been offered the Band Administrator's position at Sunchild which may affect his commitments with CFAR as it is too soon to know. If he happens to disappear this will be the reason.

Vivienne suggested that a maximum number of board members is a good idea and she will look in to that a little further. Barry suggested 7 board members as a minimum. The quorum in the current bylaws is 10, Vivienne suggested 2/3 of the board members and Gerry Laslo suggested ½ +1 of the total number of directors. David Turner suggested that the decision making to be based on consensus and Kuni said that we tend to follow consensus in what we do in any case. Barry said that we strive by that.

- a) Meetings – If a member has to be removed from the board for any reason the board will decide. No remuneration for board members but would be reimbursed for out of pocket expenses incurred on behalf of CFAR on a case by case basis if the person is self employed or their employer doesn't pay.
- b) Borrowing money – will be decided by the board

- c) Amended By-Law, By the Society instead of by the Corporation.
- d) Books and records – minutes, financials, resolutions, should never leave the Head Office. These can be viewed by a committee. The chair of a committee has to be a board member and non CFAR members can also participate.

#### 7. AGM, Luncheon and Board Development Session

- The AGM, Luncheon and Board Development Session will take place at the Marriott Enoch River Cree Resort in Edmonton on September 16 - 18, 2009.
- *Board Development Session*
  - The Board agreed that a two-day planning session would be beneficial. D. Turner put forth names of potential facilitators. The use of last year's facilitator services was discussed as a favourable option. The Board agreed that no more than \$1500 per day/per facilitator should be paid. **Action Item:** B. Brisson will contact the facilitators put forth by D. Turner, R. Barber will contact last year's facilitator. The Executive will book the facilitator that offers the best value.
  - Discussion around achievement of goals outlined during last year's planning session; a number of objectives have not been achieved. These goals/objectives should be revisited during the 2009 planning session. **Action Item:** B. Brisson to ensure that a review of last year's goals is incorporated into the 2009 planning session agenda.
  - R. Barber requested that youth involvement in CFAR be added to the planning session agenda. **Action Item:** B. Brisson to ensure that youth involvement is added to the planning session agenda.
  - Despite the fact that not all Board members will be able to attend a consecutive two-day Board planning session and one day AGM/Luncheon event, the Executive will move forward with scheduling the session/AGM and luncheon. Finding dates that fit all Board member schedules is not feasible. **Action Item:** Executive to schedule September 2009 planning session/AGM and luncheon event.
  - The Board explored holding the planning session after the AGM so that new Board members could participate. Logistical difficulties were discussed; it was agreed that the development session will be held before the AGM again this year.
- *Luncheon*
  - Potential luncheon speakers reviewed; few names put forth. J. Turuk requested that the Board provide her with suggestions. J. Turuk will then line up a speaker. **Action Item:** J. Turuk to email the Board requesting Luncheon speaker suggestions and provide a deadline (COMPLETE).
  - Due to the fact that CFAR has a large credit (~\$5000) to be utilized at the Marriott, the Board explored incorporating a cultural event (round dance, etc.) into this year's luncheon. Furthermore, K. Albert indicated that she's received feedback that the Luncheon format is no longer well received by CFAR membership. J. Turuk requested that the Board send her suggestions. J. Turuk does not have time to plan and execute a round dance; if the Board would like a round dance component,

another Board member would have to plan and execute this component. **Action Item:** J. Turuk to book Luncheon speaker and explore possibility of cultural component (based on Board feedback).

Rob made a motion to spend \$1,500.00 for marketing for CFAR and it was seconded by Karen. All in favour.

8. Mission Statement

- Deferred (C. Barraclough not present to facilitate discussion or provide update)

9. Proposed Partnership – Alberta First Nation Economic Development Network

- Deferred (lack of time)

10. Other Business/Next Meeting

- D. Turner requested that CFAR consider sponsoring an “all candidate’s forum” on Urban First Nations which will be held by the National Association for Native Friendship. B. Brisson expressed reluctance as CFAR does not typically sponsor other organizations due to the fact that CFAR is non-profit. **Action Item:** B. Brisson and R. Barber to explore sponsorship options that would result in value for both CFAR and the “all candidates” forum.

**Meeting adjourned.**