



### **Meeting Held**

December 9, 2009  
Time: 10:30am – 2:30pm

### **Location**

Nexen Inc.

### **In attendance**

Christine Schreuder, Janais Turuk, Gaelle Eizlini, Vivienne Beisel, David Turner, Ben Brunnen, Domenyk Leach, Lloyd Martel

### **By phone**

Barry Brisson, Todd Belot, Rob Barber, Barry Brisson, Jacob Handel, Orlando Alexis

### **Agenda**

1. Welcome, introduction and opening remarks
2. Review and approval of agenda
3. Approval of minutes – November 2009 Board meeting
4. Office Managers Report (C. Schreuder)

#### ***For Approval***

5. Reinstatement of Gaelle Eizlini to the CFAR Board of Directors
6. Election of David Turner to Vice President of CFAR
7. Removal of Board of Directors
8. CFAR 2010 Conference professional events planner

#### ***For Information***

9. Credential Recognition Update
10. January Luncheon Update

#### ***For Discussion***

11. Gerry Laslo's request for CFAR financial support to sit on the CFAR Board
12. Succession Planning
13. 2010 Conference
14. Other discussion items

## MEETING MINUTES

1. Welcome, introduction and opening remarks
2. Review and approval of agenda
3. Approval of Minutes – November 2009 Board meeting  
Office Managers Report (C. Schreuder)
  - C. Schreuder requested clarification on CFAR's policy on writing of delinquent payments.
  - Discussion of time and money spent in chasing monies owed to CFAR.
  - Approach each delinquent payment on a case by case basis, C. Schreuder to apply best judgment to how much time to invest in chasing monies owned (will depend on amount owed).
4. Reinstatement of Gaelle Eizlini to CFAR Board of Directors
5. Election of D. Turner to Vice President of CFAR
  - Discussion of succession planning in relation to D. Turner putting his name forward for VP position.
  - Discussion of whether or not CFAR board operates on a hierarchy basis (i.e., Executive members must go through junior positions before being elected to higher Executive positions).
  - CFAR to open the position up to all CFAR Board members; Board members can nominate another Board member, or, nominate themselves for the position. Deadline for nominations is January 10, 2010.
  - VP Position will be filled during January 2010 Board meeting.
  - **Action Item:** governance committee to update governance policy with succession planning policies. B. Brunnen and G. Eizlini will work with Governance committee in drafting governance policy recommendations for the Board's consideration.
6. Removal of Board of Directors: Nora Flett, Orlando Alexis
  - O. Alexis present at Board meeting. CFAR Chair will follow up with O. Alexis after Board meeting to further discuss CFAR's policy regarding Board meeting attendance (must not miss three consecutive meetings and must attend at least 80% of Board meetings).
  - N. Flett removed from CFAR Board of Directors
7. CFAR 2010 Conference professional events planner
  - Approval for contract to coordinate 2010 conference be awarded to Sage Planning Group.
8. Credential Recognition Committee Update
  - The committee is not prepared to present the Phase I report to the Board; table this item to the January Board meeting.
9. January Luncheon Update
  - Speaker identification required
  - Board suggested a number of potential candidates
  - Questions regarding the appropriateness of some suggested speakers
  - **Action Item:** B. Phillips to short list the speaker listing and proceed with approaching a potential speaker.
10. Gerry Laslo's request for CFAR financial support to sit on the CFAR Board
  - CFAR Board felt that there were avenues available to participate on the board without being present (e.g., teleconference)
  - "Slippery slope" discussed with respect to providing financial support for Board member participation.
  - Consideration of CFAR as a non-profit and budget/finances

- CFAR will not provide financial support for a Board member to participate on at the Board meeting at this juncture.
- **Action Item:** Governance committee to develop a policy to this effect to be incorporated into CFARs governance policy, for Board consideration.

11. Succession Planning

12. 2010 Conference

- Title/theme required
- Keynote speaker and short list of speakers required
- **Action Item:** J. Turuk to draw up contract with Sage Planning.
- Events committee to liaise with Sage Planning in developing list of speakers, conference title/topic and format.

13. Other Discussion Items

- Board discussion and decision making process
- CFAR Board should adopt a more traditional Talking Circle when discussing items of importance.
- CFAR Chair will implement a Talking Circle at his/her discretion
- Aboriginal Elder participation and guidance to the Board
  - **Action Item:** V. Beisel, D. Turner and O. Alexis to identify appropriate Elder for Board guidance.