

Circle For Aboriginal Relations (CFAR) Society

Board Minutes – Feb 23rd, 2007

Location: Indian Oil & Gas Board Room – Tsuu T'ina

Time: 10:15 a.m.

Agenda:

1. Welcome Christine
2. Approve agenda and minutes
3. CFAR luncheon March 6/07
4. Conference May 16/17
5. Fundraising & Memberships
6. Website
7. Next meeting
8. Adjournment

Attendees:

Larry Veilleux – Golder Associates

Craig Barraclough – CFB & Associates

Kuni Albert – Albert Associates Ltd

Patrick Leys – TransCanada PipeLines

Doreen Healy – Healy Consulting

Melanie Fiddler – Penn West

Christine Schreuder - CFAR

Regrets:

Art Cunningham – TransCanada

Maria Big Snake – Siksika Environmental

Jacob Handel – Husky

Loch Willy – EnCana

Mike Sutherland – Penn West

Ethel Winnipeg – Siksika Environmental

Rob Barber – Alberta E.U.B.

Holmann Wong – RBW Waste Mgt

Maja Buschkuehle – Alberta E.U.B.

Patrick chaired the meeting and Craig Barraclough took the minutes.

The Board welcomed Christine as our membership director and paid administrative assistant, and also Melanie Fiddler from Penn West as Mike's alternate.

Agenda and approvals:

Agenda was accepted, as were the minutes from the Jan 16th, 2007 meeting held at the Marriott hotel.

Update on action items:

- **Grants** – Outstanding item re corporate membership for Pearl Calahasen. Agreed we should present her with one.
- **Data Base** – Christine is now managing the data-base on Excel. We won't send out membership cards in future, but will send out certificates for corporate members.
- **CFAR Profile** - Patrick agreed to follow up with Art re draft outline for presentation on skills of liaison professionals. Still o/s but Patrick has GOA 101 confirmed for conference (Marvin Yellowhorn).
- **Newsletter** – Need to get newsletter out asap. Craig subsequently produced one, but having trouble e-mailing it due to size apparently.
- **Joint luncheons** – Mike awaiting response from Tom Pelak of Calgary Chamber of Commerce re possible joint meetings (with AOC committee). Still outstanding.

March 6th Luncheon:

- Doreen circulated and reviewed luncheon check list (14 points). All items complete except:
- ACTION: Christine will arrange for container to hold business cards for door prize draws.
- ACTION: Larry and Kuni will both bring laptops and Larry will bring projector for luncheon. Rob not present but assuming he will also bring CFAR PP presentation and laptop. Christine may handle name-tags (Doreen to check with EUB). We have a process for pre-paid receipts (they will go through Christine if cheques or CC's). Craig will get Board names to Christine and left-over name kits. Doreen will check on hotel computer connections.
- ACTION: Patrick will arrange signage and get it to Craig by March 2nd. Craig will purchase poster paste.
- ACTION: We need to plan on specific Board member roles at both the conference and the luncheon) – Doreen to manage. This included assigning table numbers to each Board member to act as table facilitators for questions, feedback forms, etc. [Jacob 1, Doreen 2, Maja 3, Patrick 4, Holmann 5, Mike 6, Rob 7, Craig 8, Loch 9, Larry 10, Kuni 11] – agreed at previous meeting. We should have in excess of 80 attendees. (Doreen to confirm who is attending).
- ACTION: Larry –will bring video (Kuni has it).
- ACTION: Kuni will prepare agenda for the day (as prepared at the meeting) and revise table talk questionnaire and feedback forms.
- ACTION: Ethel to buy gift for Bea (Elder) and plaque for Mel. Mike to arrange GRR to make gift for Mel in exchange for CFAR \$100 donation to GRR (Melanie will check).
- ACTION: All companies who are sponsors need to provide logos that can be used and bring table or doorprize signs.
- Door Prizes: Larry (4), Patrick (2), Jacob (2), including Yuk-Yuk tickets (Aleisha has).

CFAR Conference 2007

Craig reviewed the conference brochure (now sent out) and general layout of the conference. ACTION: Larry to confirm Emersion video will attend and show TK mapping process. They will either video the conference for future CFAR marketing or pay \$1K sponsorship fee.

- Will have reception in Mystic lounge, and have a brief welcome message to promote CFAR.
- ACTION: Need Bio's photos etc for Board members and Guest speakers for advertising and conference handout package, as well as confirm equipment needed, time, etc.
- ACTION: We need to prepare conference packages (profiles, CFAR data, name tags, conference layout and breakout information and process for moving people during the day (e.g. color coordinated name tags?). Also include the Marriott coupon books etc. ARE WE GOING TO ASK CHRISTINE TO DO THIS?
- Kuni expressed concern about Howie Miller as the entertainment. Thinks he was at RARA in Ft McMurray and got people upset with racist type remarks. She will follow with Jacob. We may need to follow-up with Howie to give some direction.

Other items:

Fundraising and memberships:

- **Fundraising - CAPP** - Larry, as an associate member, will make a presentation to CAPP and some other associations. Patrick is making one to CEPA. Craig agreed to assist if needed.
 - **Memberships** – New format is ready. Christine will begin sending them out to members.
- **Website status** – LeeAnne offered to assist but apparently doesn't know what is needed. Kuni agreed to work with Christine and Rick Gold at AU3 to get website operating. Craig provide info on what was needed – basically just text from already produced materials.

Next Board Meeting:

March 23, 10-1:30 at TransCanada.

Meeting Adjourned at 2:00 –Board members paid for their lunches made by the cafeteria (thanks for arranging Doreen).

Conference Format – Day 1

7:00 – 8:45 Registration desk open, continental breakfast

9:00 – 9:30 Prayer (Enoch Elder – Doreen to ask Chief for Elder)
Opening remarks – CFAR Panel of three Board members @ 5 mins.
 - Maria (community), Larry or Art (industry), Rob (Gov't?).

9:30 – 10:15 Beth Beloff – Bridges to sustainability (Larry contact)

10:15 – 10:45 Network break and mid-morning coffee

10:45 – 12:00 Breakout Session (repeated in p.m. and day 2).
 - Rm A – Ghost River Rediscovery (Mike Lickers).
 - Rm B – E-learning (Martin Sacher) –Melanie to confirm.
 - Main Room – GOA 101 (Marvin Yellowhorn).
 - Room E – TK mapping (through D'Arcy/Larry).

12:00 – 1:15 Lunch (buffet style)

Guest Speaker – Robert Morin [welcome and Enoch/Marriott success story, to include a few comments from Marriott representative? Doreen - do we have Robert for lunch time or is he going to be at dinner with the Chief. If the latter, who is speaking at lunch time? Do we try to invite someone else or have CFAR talk?

1:15 – 2:15 Consultation Guidelines Discussion

- Gerald Cunningham – Metis approach
 - Mel Beaver – Treaty 8 approach
- Other panellists for Q&A session
- CFAR (Art or Larry or?)

2:15 – 3:30 Breakout session (repeat of morning)

- Rm A, Rm B main room, and E

3:30 – 4:00 network break mid afternoon coffee

4:00 – 5:30 Group tours of Marriott Hotel and Casino complex (arranged)
OR - Private downtime and networking/office contact time

5:30 – 6:30 Reception

- Mystic Room (Craig arranged cash bar)

7:00 – 10:00 - Gala Dinner

- Prayer (Enoch Elder or Bea – Doreen contact)
- CFAR greeting and intro Chief Morin (Jacob Handel or?)
- Dinner (buffet style)
- Entertainment @ 8:30 (Howie Miller - confirmed)
- Thank you and ‘see you tomorrow delegates’ – Rob?

Conference Day 2

8:00 Plenary room open for seating

8:30 – 9:00 Prayer (Enoch Elder)

- CFAR opening remarks – Kuni

9:00 – 10:30 Consultation Guidelines Discussion

- Panel Bill Werry – Alta Gov’t
 - Kim McCaig – CEPA
- Other panellists for Q & A session.
- Gerald Cunningham /Mel Beaver
 - CFAR - Patrick Leys

10:30 – 11:00 Networking break and mid morning break coffee

11:00 – 12:30 Breakout sessions (repeat of day one)

- Rm A, Rm B and main room

12:30 – 2:00 Lunch

- Closing CFAR remarks and door prizes (Rob and/or Craig?)

CFB & Associates Inc.

Feb 25, 2007.