

Circle For Aboriginal Relations (CFAR) Society

Board Minutes – Dec 11th, 2006

Location: Husky Energy, 707 8th Ave. SW, Calgary

Time: 9:45 a.m.

Agenda:

1. Welcome, approve agenda and minutes
2. Review Action items
3. CFAR luncheon March 6/07
4. Conference May 16/17
5. Other items
6. Next meeting
7. Adjournment

Attendees:

Rob Barber – Alberta E.U.B.

Craig Barraclough – CFB & Associates

Larry Veilleux – Golder Associates

Mike Sutherland – Penn West

Patrick Leys – TransCanada PipeLines

Doreen Healy – Healy Consulting

Aleisha Speirs – Husky (alternate)

Art Cunningham - TransCanada

Ethel Winnipeg – Siksika Environmental

Regrets:

Janet Janvier – EnCana

Holmann Wong – RBW Waste Mgt

Maria Big Snake – Siksika Environmental

Jacob Handel - Husky

Maja Buschkuehle – E.U.B.

Kuni Albert – Albert Associates Ltd

Rob Barber chaired the meeting and Craig Barraclough took the minutes.

Agenda and approvals:

Agenda was accepted, as were the minutes from the Oct 19th, 2006 meeting held at Golder Associates offices in Calgary. (Note, one minor change – Mike Lickers – not Elecore).

Update on action items:

- **Grants** – Craig advised that we received \$6K from Alberta (AA&ND), with letter from Pearl Calahasen. Agreed we should present her with a corporate membership.
- **GST** – There are two cheques still outstanding, the main one is for Enbridge for \$70. CFB will contact them to resolve (awaiting response).
- **Data Base** – Still nothing from Martha. Rob will contact her again.
- **CAPP** - Craig asked Lane Wells (BP) to get CFAR on CRAA committee agenda. Lane advised there is a new chairman now. Probably chance after Xmas.
- **CFAR Profile** - All agreed we need to increase profile and should look for opportunities to present at conferences, etc. We could present info based on past workshops around core competencies needed by practitioners. ACTION - Art and Patrick agree to draft an outline for feedback.
- **Newsletter** – Need to get newsletter out by year-end if possible. Looking for input articles from Board.
- **New members** – We are sitting at about 50 members. Rob advises that Trident Exploration (Glenn Davis) is planning to become a corporate member. We agreed to provide AA &ND (Pearl Calahasen) with a corporate membership for their grant.

- **CFAR Backgrounder** – Craig has updated this (versus the brochure) and it should be used to let people know about CFAR along with the membership form and past press releases or newsletters/posters.
- **Joint luncheons** – Mike Sutherland contacted Tom Pelak of Calgary C of Commerce re possible joint meetings (with AOC committee).

March 6th Luncheon:

- Doreen is managing the process. We have room booked at Carriage House. Craig sent confirmation letter to Dr Carnew (subsequently advised he will not make it and has been replaced by Mel Benson – awaiting bio).
- Rob and Larry will both bring laptops and projectors for luncheon. Art volunteered daughter Jennifer to bring camera and take pictures. Rob will handle name tags. We have a process for pre-paid receipts (they will go through Craig if cheques or CC's). We do need to plan on specific Board member roles at the conference (just like at the luncheon).
- Doreen will put together a contact list and who should get VIP invites (e.g. Pierre Alvarez – CAPP, CEPA, C of C etc).
- *Note: Craig has 120 non-member contact list for e-mail and 43 member contact list. He will circulate poster to them once luncheon poster is complete. Also a few FN who only take fax transmissions.*

CFAR Conference 2007

Doreen reviewed checklist.

ACTION - Board agreed CFB would act as conference coordinator. He will put budget together and meet with planning committee on Dec 18th (see subsequent notes published). Plan to have advertising brochure (draft) for Jan 16th meeting and begin e-mail advertising by month end.

- Discussed status of various speakers (confirmed or not). Need each person to follow up on initial contact and confirm speakers.
- Discussed plan for 125-200 people (subsequently Craig produced budget showing 225 was optimum planning number).
- Agreed on early bird discount of \$100. won't price out conference until budget established (subsequently priced out...see notes from Dec 18th meeting).
- Need to establish some planning dates for the conference committee (first one Dec 18). Mike Sutherland will host the Dec 18th meeting.

Next Meeting:

January 16, 2007 - **10:00 A.M- 2 p.m.** at Marriott River Cree Resort to allow Board to see facilities and have Erin available for possible questions. Craig to arrange details with Erin. (Subsequent details...meeting in Chief's Boardroom with catered lunch.)

Meeting Adjourned at 2:00 –Thanks to Aleisha (Husky Energy) for lunch and the meeting room.

CFB & Associates Inc.
January 10, 2007