

# Circle For Aboriginal Relations (CFAR) Society

## Board Minutes – July 18, 2006

**Location:** Siksika First Nation Offices – 132 16<sup>th</sup> Ave. NE, Calgary

**Time:** 10:10 a.m.

### **Agenda:**

1. Welcome, approve agenda and minutes
2. Review Action items
3. Reports from committee chairs
4. GST/Grant update
5. Other items
6. Next meeting
7. Adjournment

### **Attendees:**

**Kuni Albert** – EarthOne Environmental  
**Craig Barraclough** – CFB & Associates  
**Jacob Handel** – Husky Energy  
**Patrick Leys** – TransCanada PipeLines

**Rob Barber** – Alberta E.U.B.  
**Ethel Winnipeg** – Siksika Environmental  
**Maria Big Snake** – Siksika Environmental

### **Regrets:**

**Arlene Charles** – Consultant  
**Helen Jacobs** – Conoco Phillips  
**Janet Janvier** – EnCana  
**Mike Sutherland** – Penn West  
**Maja Buschkuehle** – E.U.B.

**Larry Veilleux** – Golder Associates  
**Cheryl Savoie** – Alexander FN  
**Holmann Wong** – RBW Waste Mgt  
**Maureen Bell** – Water Rights  
**Martha Kasal** – IRC

Rob Barber chaired the meeting and Craig Barraclough took the minutes.

### **Agenda and approvals:**

Agenda was accepted, as were the minutes from the June 12th, 2006 meeting held at TransCanada Service Centre in Edmonton.

### **September 27<sup>th</sup> Luncheon update:**

- Learning from May luncheon...ensure presentations are non-political (issue re FN consultation and Métis hunting rights).
- Agreed Doreen Healy will act as luncheon co-ordinator with assistance from Ethel and others as required.
- Craig Barraclough sent speaker information to Dave Tuccaro, who advised he was comfortable with the topic and would have 6-minute video as well.
- ACTION: Craig will follow up to get Bio of Dave and see if he can get a copy of talk before hand to ensure no political overtones. Art/Craig will also ask Dave for the name of a charity to make a gift in his name in lieu of a gift to Dave. (We will present our plaque to Dave). (*Subsequently Craig made contact*).
- ACTION: Jacob Handel advised Thelma Chalifoux was contacted to be our Elder and give a prayer, but was not yet confirmed. He will also bring tobacco.
- Janet Janvier/Holmann Wong will provide major door prize, likely a bed/breakfast certificate, and we will have up to three other prizes (any corporate donations?).

- Rob advised the luncheon will cost about \$20, so we agreed to keep prices the same as Calgary (\$25 members, \$35 non-members, Students \$10/\$15 member/non-member).
- ACTION: Doreen/Ethel will work the ticketing process, including printing, numbering, distribution and luncheon table/cash box/float set-up.
- ACTION Sponsorships: Board members will contact our corporate members to see if they will sponsor up to 20 students for the luncheon. (Kuni will contact Enbridge, other Board members will handle own companies).
- Members present identified about 50-60 people they expected to bring (Rob 5-10 plus 20 NAIT students, Ethel/Maria about 10, Craig – 5 from EDGE, Kuni/Patrick about 5), and **by copy of the minutes we are asking ALL Board members to identify/bring at least three people each.** The room can hold 200.
- Mailing list: Craig has asked Martha to provide a member mailing list by July 25<sup>th</sup>. *It has not arrived, as of the 23<sup>rd</sup>.* ACTION: Rob will do follow-up.
- ACTION: Kuni will produce poster for luncheon and contact Prairie Chipewyan and Ft. McMurray FN, Rob will contact Mikisew and Ft McKay FN re attendance.
- ACTION: *Board members reminded to try to bring cameras for meetings. Pictures make communications and advertising more effective. Would like someone to volunteer as an official photographer for CFAR.*

#### CFAR Conference 2007

- Discussed some of the issues/challenges around the conference, including structure, objectives, timing, etc. Agreed the Board needed to spend some time discussing this to ensure the Task Force has clear direction to plan it. **We will dedicate the afternoon of our October Board meeting to this topic.**
- ACTION: Board members are asked to think about the conference in the meantime and be prepared to offer some well-planned ideas (see last minutes for some thoughts/to do list).
- ACTION: Doreen will book the Enoch facility and see if they have some advertising (pictures/words) to incorporate into our conference package (maybe some sponsorship?).
- Agreed that some of our Board members can be speakers and/or facilitators at the conference once topics confirmed, but other speakers could include:
  - a. Chief Morin from Enoch (to talk about how the facility came into being),
  - b. Thelma Chalifoux (on Métis Rights/Legal case in Manitoba),
  - c. Kuni will look for an environmental speaker, and
  - d. Patrick will contact Bill Weary of AA &ND to talk on consultation.
- It was agreed that a plaque and gift would be our speaker 'compensation'.

#### Moving forward – Board interaction:

Team-building event (golf and dinner) on September 26<sup>th</sup> is being developed.

- ACTION: *We need to remind Board members, and especially those who are committee leaders to ensure they are either going to attend meetings or provide a written report and/or an alternate to each meeting. This is only professional courtesy, so other Board members aren't wasting their time. It was also agreed that if a member misses three (3) consecutive Board meetings without sending an alternate or advising they can't make it, the Board has the right to replace them on the CFAR Board.*
- *It was also agreed we should do some team building at each meeting. We will identify someone to offer some insight into themselves through recent activities, a family picture or whatever method they choose. (I believe Jacob offered to do this at the next meeting?).*

- New member recruiting: Board members were reminded to talk about CFAR as opportunities present themselves, and there was a carry-forward action item about contacting Treaty 6,7 and 8 offices to join CFAR and attend the luncheon - Action: Treaty 7 – Ethel Winnipeg, Treaty 6 – Janet Janvier; Treaty 8 – Martha Kasal;

#### **Credit Cards -**

Form was signed by Rob and Craig and will be sent to Moneris by Craig. This will allow us to accept Visa and MasterCard.

#### **GST/Grant Application:**

- ACTION: Craig advised the draft was sent to Dr Simon, but has not had any feedback. He will send a completed one to AA&ND and WED before leaving on holidays July 31st.
- Rob Barber signed the GST rebate cheques and EUB and TransCanada returned their cheques. Other members are asked to advise if they wish to donate the GST to CFAR. Letters and cheques will go out this month.

#### **Member benefits/calendar of events:**

- Need a new Board picture, but Craig will send out the Newsletter to members as soon as he receives the mailing list. We will use the picture from the last Press Release and add a reference regarding our corporate members....and the 'Sharing Circle' meetings in November and January (see following).
- Discussed brown-bag 'Sharing Circle' type meetings for members. These would be no-cost luncheons so if nominal turnout, CFAR wouldn't incur significant costs. Agreed the first one would be scheduled for Nov 16<sup>th</sup> at Husky from 11:30-1:30 on the topic of engaging the community. It would be an open/frank discussion and needs either a speaker or facilitator to assist the process. TransCanada agreed to host a second one in January, topic to be determined.
- Craig agreed to try and get a contact through CAPP members to get CFAR on the Community and Aboriginal Affairs Committee agenda to promote CFAR memberships.

#### **Compensation to CFB:**

The Board asked Craig to step out of the meeting. CFB & Associates has donated over \$12K of time to the development of CFAR to date. His role and time commitment were discussed and it was agreed that he would be paid \$60/hour based on volunteering 1/3 of the hours he works until further funding is resolved. This in essence means he is being paid \$40/hour beginning June 1, 2006 – less than half the rate he would normally charge clients.

#### **Next Meeting:**

September 11, 2006 10:00 AM TransCanada Bldg Plus 15 – Calgary. Patrick will advise details. Morning agenda will focus on Sept 27<sup>th</sup> luncheon and team building event. The afternoon will focus on the conference planning for 2007.

**Meeting Adjourned at 1:45** –Thanks to Patrick (TransCanada) for lunch and Maria/Ethel for arranging the meeting room and coffee.

CFB & Associates Inc.  
July 23, 2006