

Circle For Aboriginal Relations (CFAR) Society

Board Minutes – March 15, 2006

Location: EnCana Room 560 150 9th Ave SW

Time: 10:30 a.m. (started late)

Agenda:

1. Approve Agenda
2. Approve Minutes
3. Action item Review
4. Approve Mission Statement
5. Discuss planning session
6. Discuss next steps (CFB)
7. Other
8. Next Meeting

Attendees:

Janet Janvier – EnCana

Craig Barraclough – CFB & Associates

Rob Barber – Alberta E.U.B.

Larry Veilleux – Golder Associates

Doreen Healy – Healy Consulting

Kuni Albert – EarthOne Environmental Ltd.

Cheryl Savoie – Alexander FN (later)

Ethel Winnipeg – Siksika Environmental

Patrick Leys - TransCanada

Brad Chapman – CCS Landfill (left early)

Regrets:

Art Cunningham – TransCanada

Martha Kasal – ALPac

Maria Big Snake – Siksika Environmental

A quorum was present (minimum 3 directors); Rob Barber chaired the meeting and Craig Barraclough took minutes.

Agenda and approvals:

- Agenda was accepted, as were the minutes from the February 15, 2006 meeting held at EUB offices in Edmonton.

Review of Action items:

- Craig added wording into the by-laws regarding consensus voting process.
- By-laws (now based on Alberta standard format) were reviewed, approved and re-signed. Craig will send off to the Alberta Registry office along with appropriate paperwork and \$50 fee. *[Thanks to Judy Daniels for providing a legal review].*
- CFAR will use the application form and marketing brochures Craig produced (with some nominal corporate name changes). The ‘logo’ committee will continue to consider a contest to develop a logo for CFAR, but this may, or may not, be ready to be announced at the fall conference. Board members were encouraged to print up some hard copies if needed, using something like 40 pound paper to make the brochure a little stiffer. Larry thought he could print up 150 or so (in color), and Patrick said he would print some too. *(Subsequent to meeting, Craig was able to put the brochure on Word from Publisher and distribute to Board).*
- Cheryl advised that she can probably host the April 19th board meeting at Alexander FN, but Janet agreed to book the Board Room at the MacDonald Hotel as back-up.
- ACTION: Rob Barber agreed he would contact CAPP and CAPA regarding coming to make a presentation about CFAR to them.

- Discussed the contributions of TransCanada and Golder Associates and agreed that they should be recognized as corporate members. *(Subsequent to the meeting Craig suggested allowing corporate members the option of identifying six company members or creating 'sponsorships' for community and student members for vacant 'seats'. This will be discussed and finalized at the next meeting).*
- ACTION: It was agreed that Craig would contact Martha and have her begin assigning membership numbers so we will always know those individuals and companies that stepped forward first to make CFAR a success. Additional paid up members now include: Kuni Albert, Doreen Healy, Maja Buschkuehle and Rod Garland, as well as the two corporate members above...for a total of 11 todate.
- ACTION: It was agreed that we should have a certificate to send to members (especially corporate ones) rather than a membership card *(who was going to do this?)*
- Cheryl advised that APAR Energy Resource Management will have the EDO database on their system at www.energyresourcemanager.net
- It was agreed school contact are probably best left until new student council contacts are elected (likely in May).
- ACTION: Janet would e-mail scholarship info to Craig for circulation with minutes.
- ACTION: Ethel would book the Carriage House Inn for May 10th.
- It was agreed that our normal recognition of a 'gratis' speaker would be a CFAR plaque, a \$100 'personalized' gift certificate, and a one year CFAR membership.

Board Commitment:

Board members were reminded to advise when they couldn't attend meetings and to identify and send an alternate in their place. Alternates should forward their contact information to Craig.

- **Mission Statement** - The Mission Statement was approved as follows:

Circle for Aboriginal Relations (CFAR) Society
Mission Statement
To provide support, information, and networking opportunities to members.

Conference Update:

- Considerable discussion on the conference planning, led by Doreen and Ethel. Due to uncertainty about Enoch being available on time, Board agreed to move conference to Calgary for this year and book Enoch for 2007. Other quotes for Edmonton sites included Mayfield @ \$11,500 and Chateau Nova @ \$7,600.
- ACTION: It was agreed that Ethel/conference committee would look for a Calgary site for the conference.
- The theme of the conference was also discussed. We felt both levels of Government could be involved with Alberta talking about their new consultation guidelines and the Feds talking about community capacity building.
- ACTION: We also agreed to send out a note to potential members about ideas for a theme. *(Who was going to do this?)*

ACTION: Maria will e-mail forms etc to Craig for circulation with minutes (**outstanding**).

Membership update:

- Martha was absent so we have not seen the database format yet.

➤ As of March 15th, we have 9 paid individual members and 2 corporate members.
ACTION: Cheryl agreed to check the possibility of a student being available to develop a website for CFAR.

ACTION: Board members were reminded to follow-up on their contacts from the revised list – dated March 15, and submit data results to Martha for the database, and any member fees to Craig.

Speakers for Luncheon Meetings:

ACTION: Ethel will contact the Carriage House Inn about the May 10th luncheon (now booked).

ACTION: Martha agreed to contact David Tuccaro for the September meeting in Edmonton (**outstanding**).

ACTION: Rob will arrange the luncheon at the Edmonton Petroleum Club.

ACTION: Rob Barber will contact Tom Horvath at Burlington Resources 260-8000 to get a contact for CAPA and also Kim at Talisman for a CAPP contact. Kuni will also check with Tom about getting a list of CAPA members to contact.

May 10th detail plan:

- Bee will be asked to give Grace. Rob will act as MC, Maria will introduce and thank Strater Crowfoot, Kuni will manage a door prize. Martha will manage the membership desk.
- Craig/Rob will prepare a write up for the Native Journal, Windspeaker and Aboriginal Times. Doreen will contact Rolland Bellarose about an insert into Aboriginal Times. Janet will forward pictures for inclusion with articles.
- Rob/Larry will manage name tags. Cost will be \$25 members, \$10 for member students and community reps., \$15 for non-member students and community reps., and \$35 for other non-members.
- Craig will be contact for people wanting to attend luncheon, and will also look at getting announcement into Calgary Herald (non-profit column).
- Board members will forward BIO's for future article(s) use.

Other:

- Cheryl expressed concern about having enough time to be a director. All agreed it was a problem for everyone, but that we need to look for others to join and share the load.
- The next steps from the workshop were reviewed. It was agreed that we wanted to get to the point of having people focused on specific areas but that there was too much to do to start shifting attention at this point.
- We delayed discussion on potential activities during Native Awareness Week (week of June 18th) until next meeting. Ideas included a Bannock cook off and an information booth (possibly manned).

Next meeting will be held at:

April 19th - Alexander FN – details forthcoming – Cheryl?

Adjourned 2:40