



CFAR SOCIETY
Circle for Aboriginal Relations

CFAR Board Meeting Minutes

November 22, 2012

Host: Norm Brennand, Golder Building
Location: 102, 2535 3rd Avenue SE, Calgary Alberta
Key Contact: Norm Brennand
Time: 10:00 – 2:00 (Lunch Provided)
Meeting Chair: Todd Belot

Attendees

- **In person:** T. Belot, J. Moravetz, P. Makokis, N. Brennand, T. Pruden, L. Fisher, C. Browning, C. Landry, D. Janvier (arrived at 10:37 a.m.), S. Sutter
- **On phone:** L. Ternes, E. Johnston, T. Heins
- **Regrets:**
- **Absent:** J. Blackman, W. Courchene

Agenda

Welcome
Prayer

For Approval:

1. Approval of agenda
2. Minutes arising from October 24th board session, **changed to Business arising from October 24th board session**
3. Approval of Minutes from June 2012 Meeting, **changed to Approval of Minutes from October 24, 2012 Meeting**
4. Selection of 2012-2013 CFAR Board Executive
5. Selection of Subcommittee Members
 - Governance
 - Events
 - Credential Recognition

For Information:

6. **GIC's (Joe Moravetz) – additional Agenda item – subsequent renumbering**
7. Business Manager's Report
8. **Potential Partners (Norm Brennand) - additional Agenda item – subsequent renumbering**
9. Website
 - Photos or Bios (?)
9. Social Media
10. Promotional Gear (?)
11. Next Meeting
12. Adjournment

Minutes:

Welcome, Introductions and opening remarks

Quorum was established, and the meeting was called to order by Todd Belot at 10:18am. T. Belot welcomed the group and Pat Makokis offered the opening prayer. Introductions were made all around, and including conference call participants.

1. Review and approval of agenda
 - o The Agenda was reviewed and approved with the following amendments:
 - Item 2 was amended to read 'Approval of Minutes from Oct 24 Meeting', and Item 3 was amended to read 'Business arising from the Oct 24 Meeting', and an additional item was added before the Business Manager's report – 'GIC's', – amendments introduced by J Moravetz. N Brennand requested the addition of a new item – 'Potential Partners', Agenda revisions moved by J Moravetz, 2nd by Todd Belot – all in favour, amendments approved.
 - Motion to approve agenda as amended – C. Landry;
 - Seconded - P. Makokis;
 - All in favor. Motion carried.
2. Business Arising from the Oct 24, 2012 Minutes
 - o No discussion
3. Approval of Minutes – Oct 24, 2012
 - o Motion to approve minutes – C Browning;
 - o Seconded - L Fisher;
 - o All in favor. Motion carried.

- The following was discussed around the minutes / action item section:

- o Lucille Daniels might be a resource for minutes, if transcription from audio is required
 - o The June 13th (at Shell) minutes have been lost due to a technologic malfunction and will be recreated from notes taken during the meeting, for the next Board Meeting.
 - o Todd requested that any who were present at that meeting review their notes and forward a summary to Todd.
4. Selection of 2012-2013 CFAR Board Executive
 - o Todd Belot explained the roles of the vacant Executive positions (V.P., Secretary) and asked for expressions of interest
 1. Dean Janvier nominated Tim Heins for VP. Norm Brennand seconded. Tim accepted the nomination. All in favour. Motion carried.
 2. Carissa Browning expressed a desire to serve in the capacity of Secretary. Joe Moravetz nominated Carissa Browning, Todd Pruden seconded. All in favour. Motion carried.

Note: Sandra left the meeting at 11:00 a.m.

5. Selection of Subcommittee Members
 - o The three focus areas of Governance, Events and Credential Recognition were established (note that Todd Belot is ex-officio on all Committees).
 1. GOVERNANCE
 1. Joe, Tim, Carissa
 2. EVENTS
 1. James, Dean, Connie, Todd P., Esther
 3. CREDENTIAL RECOGNITION
 1. Pat, Lorne, Lance
6. GIC's
 - o Joe provided an update on the status of the GIC's at RBC

Note: Sandra rejoined the meeting at 11:50 a.m.

Note: Dean left the meeting at 11:55 a.m.

The meeting broke for lunch at this point and reconvened at 12:35 p.m.

7. Business Manager's Report

- Sandra provided an overview of the report that was handed out to participants.
- Joe requested a comparison of last year's AGM financial data to this year's
 - 1. Sandra will forward the information to Joe
- Some conversation ensued about Sponsorship categories, the annual budget process, Members as Subcommittee and Volunteer resources (eg: Jackie Dersch – volunteer extraordinaire)

8. Potential Partners

- Some conversation ensued around NABA and other potential partners (AFOA, TSAG, CANDO).
 - 1. Action – Todd Belot and Norm Brennand to meet to discuss potential partnership next steps

9. Website

- Sandra will forward a template to the Board so that they may enter bio information for the website
- The President and Business Manager will remain first points of contact for inquiries

10. Social Media

- Todd will look into what still exists in this respect for CFAR
 - 1. Joe and Connie offered to assist
 - 2. Sandra will inquire of Adena and Janais

11. Promotional Gear

- Some discussion ensued about appropriate items:
 - 1. Flash drives (loaded with a presentation or information), brief cases, jackets, Magnetic name tags for the Board, golf shirts.
 - 2. The Board members cautioned that any potential or perceived conflict of interest related to promotional items being provided by Board related entities needs to be considered.
 - 3. The CFAR logo story is on the website
- Todd Pruden and Norm will undertake next steps

12. Next Meeting

- January 31, 2013

13. Meeting adjourned by consensus at 1:52 p.m.

A special thank you to Norm Brennand for hosting.

Other Discussion:

Joe Moravetz advised that Peter Dawson could be a potential luncheon event guest speaker, discussed the online community level database (organic system) that Mr. Dawson is developing.

Dates of upcoming Board meetings:

- January 31, 2013 10 – 2, Board meeting (Red Deer) *Venue TBC – tentatively the ERCB Field Office*