



## MINUTES

### May 30 2013 Board of Directors Meeting

#### Board Meeting Minutes – May 30, 2013

---

Location: Aboriginal Friendship Centre – Calgary, Alberta

Host: Sandra Sutter

Chair: Todd Belot

In attendance: Todd Belot, Dr. Pat Makokis, Dean Janvier, Norm Brennand, Carissa Browning, Lorne Ternes, Lance Fisher, Connie Landry

Staff in Attendance: Sandra Sutter, JT Clode

Phone attendance: Tim Heins, Wayne Courchene (11-12), Esther Johnston (Tim and Esther exited the meeting at 11:59 a.m.)

Regrets: Joe Moravetz,

Absent: James Blackman

#### **Agenda Items:**

1. Welcome
  - a. Elder George Calliou
  - b. JT Clode
    - i. Sandra and Todd introduced our Events Coordinator
2. Opening Prayer
  - a. George Calliou
3. Approval of Agenda
  - a. Lorne approved, Carissa second, all in favor, none opposed
4. Approval of April 11 Minutes
  - a. Not everyone had an opportunity to review so Todd reviewed
  - b. Lorne approved, Lance seconded, all in favor, none opposed
5. Business arising/Action Items from April 11 minutes:
  - a. Software problems with accounting
  - b. Aboriginal Financial Officers Association of Canada – Norm had a phone call with their CEO Robert.

- c. Calgary Chamber of Commerce
  - d. Spoke with Todd regarding promotional materials prior to conference
  - e. Conference
  - f. Treaty 6 response to President's Letter and need to involve Confederacy in Credential Recognition project
  - g. Executive Director
  - h. Governance
  - i. Recognition Policy
  - j. Esther had first grandchild
  - k. Board Sweat
  - l. Succession planning
6. Standing Agenda Item – Committee and Sub-Committee Reports:
- a. Executive (includes President's Report)
    - i. Credit to Sandra for bringing JT on board.
    - ii. Gratitude to Connie and Todd for Fort Mac Mixer and accomplishing a successful event with limited resources.
  - b. Finance
  - c. Governance
    - i. Tim – nothing to update.
    - ii. Main issue – regular financial reporting: where are we with this and what do we need to do?
    - iii. Regular information to the board
    - iv. Annual budget objective with Treasurer
    - v. Talking with Treasurer – information sent out by Joe Feb/Mar to begin dialogue.
    - vi. In Board materials
    - vii. Tim – discussion of a Metis Mixer
    - viii. Regular Board meetings – May 2012 discussion and recommendations on number of meetings, Membership, Executive Director – last year held 10 meetings/year, recommending bi-monthly meeting. Meeting goal 2013 – this is our 4<sup>th</sup> meeting.
    - ix. Membership number: 7-24 to 12.
    - x. Discussed term of board members.
    - xi. Action Items to be completed:
      - 1. Annual budget (op year ends Mar 31<sup>st</sup>)
      - 2. Finish/complete whether we want terms of Board Members to manage
      - 3. Complete Board Manual – Tim to undertake
      - 4. Develop plan for strategic appointment to Board.
        - a. Todd: long term board made up of busy people. Strategic recruitment – skill for events. Largely a working Board in the past (events, credentials, etc.) Q: are we going to be a “directional” board?
        - b. Tim: not a critical item. Tim to reach out to Governance Committee Members on Wednesday.
  - d. Events

Connie

- i. Fort Mac Mixer: wanted 60 had 45 people. Facility was good. Wayne looked after the elder. Time 6-9, people left around 8-8:30.
- ii. Takeaways: costs involved. Christines' previous association with CFAR - but we need to associate Sandra's face with CFAR. Otherwise, CFAR name was well represented.
- iii. Todd: comments? Review Calendar of Events
- iv. Connie: May-June luncheon? Anything?
- v. Todd: Luncheon is a nice to have but we need to focus on the conference – priority.
- vi. Tim: agreed
- vii. Lorne: a lot of changes with regulations; we have an Alberta Regulator later in June for consultation and new legislation. Cole Pederson may be new Alberta Regulator. Are we going to be focusing on this in the Conference? What's new, different, phased-in, clarified?
- viii. Esther: Regulations released today to be proclaimed Jun 17<sup>th</sup>. Agreed.
- ix. Lorne: new Regulations with feds as well (Aboriginal Oil and Gas). We need to get this message out as well.
- x. Todd: speakers on their speaking tours already – ie Elaine Blaize of Aboriginal Oil and Gas.
- xi. Norm: since last meeting AFOA followed up with us. They are willing to talk at lunch/conference but we still need to decide on a date. We should also host aboriginal relations from industry – there's still a purpose to keep them engaged.
- xii. Norm: Stampede?
- xiii. JT: Stampede and Oil & Gas Show
- xiv. Todd: discussed before but never happened
- xv. Sandra: good idea – defer to JT if he has capacity.
- xvi. Pat: "Consultation" agenda for conference is a western perspective – i.e. Regulations. We should involve indigenous perspective – what does this mean to this perspective? Are there significant differences? Regulations dictate but affects indigenous perspective (i.e. role of women, aspect of land). Tim could speak since he has had Blue Quill Diversity training.
- xvii. Tim: important part of conference to bring forward to ensure people understand different POV. Blue Quills course was only 4-5 days and only touched on process of ceremony and a different POV. Need to bring in specialists to engage the process.
- xviii. Esther: agrees with concept of thinking with the heart
- xix. Connie: Conference theme: Walking in Two Worlds
- xx. Todd: Consultation theme
- xxi. Norm: "consultation" small view and "engagement" is larger picture.
- xxii. Todd: Consultation v. relationships
- xxiii. Tim: Consultation arises from treaty, need to understand what treaties mean from other POV to understand how consultation works/should work.
- xxiv. Lorne: case law development, duty to consult, engagement, women, all regarding recognition and integrating the fact there were pre-existing worldview and federacy.

- xxv. Pat: theme should be “Walking in Two Worlds: Relational Engagement
  - xxvi. Norm: difference between consultation (based in regulation) and relationship (built)
- e. Credential Recognition

Pat:

- i. ready to go ahead. Four areas of core competencies. Since last meeting, 2 meetings with Dr. Fletcher and Carolyn Campbell. There has been a slow down since Treaty 6 Chief’s response to Todd’s letter. Treaty 6 Tech Team wanted to meet to discuss. Probably helpful to have indigenous input from Treaty and Metis groups since CFAR reps tend to be industry/corporate.
- ii. Carter Yellowbird meeting: Alberta Innovative Solutions Research Council – may want to ensure there is an Environmental Stewardship piece in curriculum – faculty already has environmental stewardship curriculum.
- iii. If we are clearly moving forward we should have working group from areas and just do it. Talked to U of A and we need money (not cheap).
- iv. Q: is this right [process]? Meeting with Tech Group, talk with Working Group, bring back to U of A, bring back to Board for budget, etc.
- v. Pat wants input from Committee
- vi. Dean: all for moving ahead to implement rather than talking. Amount of work in project – more than sufficient to proceed. Recommend to engage organizations in dialogue to test materials for input. Western view v. broader view – broader view is a better product. Advisors to provide assistance.
- vii. Sandra: should Friendship Centers participate on behalf of urban?
- viii. Tim: have components in place, final element to include aboriginal view.
- ix. Todd: to follow up with Treaty 6
- x. Pat: to follow up with other organizations.
- xi. Norm: are other organizations not as involved as Treaty 6?
- xii. Todd/Pat: no. Need to start involving others.
- xiii. Sandra: Treaty 6 involvement was in response to President’s letter.

7. Business Manager’s Report

Sandra

- a. Accounting software problems so financial information was not finalized until software problems resolved. (Need to meet with Joe)
  - b. GST refunds and annual report filed incorrectly last year and still need to complete this year.
  - c. Financial Audit Committee Members wanted (see Joe)
  - d. Dean: should build additional travel costs to Mixers in the future
  - e. Annual Fall Conference/Golf: tour of the facilities (Sandra, JT, Todd). “Walking in Two Worlds” theme, memberships haven’t been pushed out, need to push after product (i.e. conference).
  - f. Oaths of office need to be returned
  - g. Board bios/governance: need to forward to Sandra
8. Event Coordinator Introduction: JT provided background
9. Recognition Policy

- a. Board to review. Further comments at next Board Meeting prior to presenting to membership at Fall Conference.
- b. Todd: to purchase artwork for recognition but Exec needs to approve.
- c. Dean/Sandra/Todd: promotional items should be budgeted (so it doesn't require Exec approval every time).
- d. Lorne: governance decision so Sandra can make decisions without Board approval. This will go to governance for policy.

#### 10. Abuse Policy

- a. Required for insurance – Sandra to draft and send to Governance Committee.
  - i. Insurance limit: Sandra – no reason to increase to \$2M but review at 3 year.

#### 11. Other and New Business

- a. Board Sweat
  - i. Calgary most convenient location
  - ii. George Calliou can assist to facilitate the ceremony
  - iii. Timing: around conference?
  - iv. Norm and Lorne discussing time management.
  - v. Sandra: should time commitment go back to Governance Committee?
  - vi. Todd: yes
  - vii. Lorne: requested Sandra to provide protocol (Sandra will if appropriate)
- b. Sandra: Cross-Promotion: CCAR National Friendship Conference in Ottawa. Like Norm's association CCAR has some industry tie-in. Employment and education programs high on priority list to create pool of employees for 2030.
- c. Annual Report: Sandra filed
- d. Upcoming Committee Reports: Inglewood, Aboriginal Awareness, AAWC gala, Nexen lunch (Running Thunder dances)
- e. Stampede breakfast: Royal - Sponsor, George - Elder, Bay at Friendship Center - to be jointly held by CFAR and Friendship Center
- f. Sandra:
  - i. Cathy Harris developing model to help high school students make better life decisions and wanting to talk to people in oil and gas industry to get kids excited about working in O&G industry. Pat and Connie interested and Todd may have already spoken to her. Sandra to start circulating to the Board directly.
  - ii. AFCC AGM end of June, Friendship Center looking for Board members.
  - iii. Art had a stroke, at Foothills and wanting visitors.
  - iv. Spoke with the Honourable Nancy Greene who wants to meet with aboriginal groups in Calgary this June. Forward contact information to Sandra if you want to engage. Both Pat and Todd may know someone who is interested.

#### 12. Next Meeting

- a. Per bylaws we need 6 meetings – next meeting July 4<sup>th</sup>.
- b. JT needs to know if we want a Minister to speak at the Conference ASAP (Monday is deadline due to schedules)
- c. Call for proposals last year for speakers.
- d. Norm: volunteer or budget

- e. Sandra: will get budget out to Board (typically we pay for airline and hotel but speaking engagement is pro bono).

13. Adjourned